



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

|  |  |                                     |
|--|--|-------------------------------------|
| <b>1.Name of the Institution</b>                                 |  | <b>HINDI MAHAVIDYALAYA</b>          |
| • Name of the Head of the institution                            |  | <b>DR. BALA KUMAR</b>               |
| • Designation  |  | <b>PRINCIPAL</b>                    |
| • Does the institution function from its own campus?             |  | <b>Yes</b>                          |
| • Phone No. of the Principal                                     |  | <b>04027616330</b>                  |
| • Alternate phone No.  |  | <b>8712608261</b>                   |
| • Mobile No. (Principal)   |  | <b>9885130779</b>                   |
| • Registered e-mail ID (Principal)                               |  | <b>info@hindimahavidyalaya.org</b>  |
| • Address  |  | <b>2-1-569, OU ROAD, NALLAKUNTA</b> |
| • City/Town  |  | <b>HYDERABAD</b>                    |
| • State/UT   |  | <b>TELANGANA</b>                    |
| • Pin Code   |  | <b>500044</b>                       |
| <b>2.Institutional status</b>                                    |  |                                     |
| • Autonomous Status (Provide the date of conferment of Autonomy) |  | <b>01/03/2012</b>                   |
| • Type of Institution  |  | <b>Co-education</b>                 |
| • Location   |  | <b>Urban</b>                        |

|  |   |                |                             |               |             |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Financial Status   | UGC 2f and 12(B)  |                |                             |               |             |
| • Name of the IQAC Co-ordinator/Director   | DR. PSML VASANTHA   |                |                             |               |             |
| • Phone No.  | 04027616330   |                |                             |               |             |
| • Mobile No:   | 9491214685  |                |                             |               |             |
| • IQAC e-mail ID   | hmviqaccycle4@gmail.com   |                |                             |               |             |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>   | <a href="https://hindimahavidyalaya.ac.in/Images/uploads/AOAR2022-2023.pdf">https://hindimahavidyalaya.ac.in/Images/uploads/AOAR2022-2023.pdf</a>                 |                |                             |               |             |
| <b>4.Was the Academic Calendar prepared for that year?</b>   | Yes   |                |                             |               |             |
| • if yes, whether it is uploaded in the Institutional website Web link:  | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/ALMANAC%202023-24.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/ALMANAC%202023-24.pdf</a> |                |                             |               |             |
| <b>5.Accreditation Details</b>   |   |                |                             |               |             |
| Cycle  | Grade   | CGPA           | Year of Accreditation       | Validity from | Validity to |
| Cycle 4  | B   | 2.05           | 2023                        | 02/08/2023    | 01/08/2028  |
| <b>6.Date of Establishment of IQAC</b>   |   |                | 22/05/2006                  |               |             |
| <b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b> |   |                |                             |               |             |
| Institution/ Department/Faculty/School   | Scheme  | Funding Agency | Year of Award with Duration | Amount        |             |
| INSTITUTION  | AUTONOMOUS  | UGC            | 01/03/2012                  | NIL           |             |
| INSTITUTION  | 2f  | UGC            | 21/11/1961                  | NIL           |             |
| INSTITUTION  | 12b   | UGC            | 21/11/1961                  | NIL           |             |
| INSTITUTION  | B.VOCATION  | UGC            | 01/11/2015                  | Nil           |             |
| <b>8.Provide details regarding the composition of the IQAC:</b>  |   |                |                             |               |             |
| • Upload the latest notification regarding the composition of the IQAC by the HEI  | <a href="#">View File</a>   |                |                             |               |             |

|  |                  |  |
|--|------------------|--|
|  |                  |  |
| <b>9.No. of IQAC meetings held during the year</b>   | 5                |  |
| <ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>   | Yes              |  |
| <ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>   | No File Uploaded |  |
| <b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>  | No               |  |
| <ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>   |                  |  |
| <b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>  |                  |  |
| 1) The institution was reaccredited with 'B' Grade in the NAAC Cycle- IV Reaccreditation process, and is valid up to 1/8/2028.   |                  |  |
| 2) The college has been granted extension of Autonomous status for a period of 5 years from 19/1/2024 to 18/1/2028   |                  |  |
| 3) Infrastructural Development : i) New Block with 3 floors of 32000 Sfts. consisting of 33 rooms for facilitate. ii) 9 smart boards were purchased. iii) 160 cc cameras installed. iv) 50 Computer systems with configuration : 8 GB RAM, i3 processor, 1TB hard disk. v) Renovation of Students and staff washrooms. |                  |  |
| 4) Academics : i) Proposed new UG courses for the academic year 2024-2025 - 1) B.Sc. - Artificial Intelligence & Machine Learning) - Data Sciences 2) B.Com.( Practical Accounting & Taxation) 3) B.Com( Banking & Insurance)  |                  |  |
| 5) To encourage staff to write Research Papers 1) Conducted FDPs 2) Lectures on guidance for writing research papers 3) Funding Staff for attending seminars workshops etc 4) Organising seminars guest lectures etc 5) UG and PG final year students to do projects mandatorily under staff guidance                  |                  |  |
| <b>12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>   |                  |  |
|  |                  |  |

| Plan of Action  | Achievements/Outcomes  |
|---|--|
| New Courses introduced  | New UG courses introduced. Data Sciences, AI & ML introduced and, many students opted for it.  |
| To promote Quality Education through Curriculum enrichment .  | Skill oriented and Practical oriented certificate courses inculcated as part of curriculum to facilitate practical knowledge.  |
| To enhance the Academic and Infrastructural facilities  | Upgradation of LABs, As the students strengths increased, and new courses introduced, A new building was constructed with 33 class rooms.  |
| To establish new industry Linkages and organising internships, training and placements support, Filed trips and Industrial trips to the students with the existing firms with which MoUs were signed. | Dept. of Life Sciences organised Field trip to creamline diary. 25 students participated in the Field trip. Students of B.Vocation were taken for internship. project have been inculcated as part of curriculum for BBA & B.COM Final Year students |
| To motivate the staff for attending & conducting Seminars, Webinars, Workshops, FDPs , capacity building programme  | Dept. of Statistics organized a workshop on Advanced Excel, Research Methodologies , writing of articals. A proposal was sent for organizing a national seminar.   |
| To apply for Extension of Autonomy cycle III  | Extension of Autonomy ( Cycle- III) was conferred to the college on 19/1/2024 for a period of five years 2023-2028.  |
| Preparation for NAAC cycle- IV visit  | NAAC peer team visited the college for cycle- IV reaccreditation on 21st & 22ndJuly 2023. The institution is re-accredited with B grade.   |
| To improve ICT facilities   | 6 smart boards are erected in the classromms to improved   |

|  | enhance the Teaching skills.<br>High speed Internet connection.  |                            |                    |                           |            |
|--|--|----------------------------|--------------------|---------------------------|------------|
| To strengthen the Research Centre and Promote Research Activities and inculcate research culture   | Faculty are motivated to present and publish the Research papers, Articles in the UGC care Journals.   |                            |                    |                           |            |
| Online Submission of AQAR as per the Timeline  | NAAC AQAR 2022-2023 is submitted in time and approved .  |                            |                    |                           |            |
| Students are encouraged to participated in extr curricular activities such as NCC/ NSS , sports and tournaments.   | The insitution encouraged the students to participate in various International/ national /state/ Inter college/ Inter University Tournaments. The students of Hindi Mahavidyalaya won Laurels at various levels of sports championships.   |                            |                    |                           |            |
| To strengthen the Training and placement cell and to keep track of Students progression.   | the placements cell initiated various training and placement drives in the college. The UG final year students were selected for various Job positions. Outgoing students groups are formed programme wise and a the corresponding Staff I/c. keeps track of the students progress and updates in the Alumni record. |                            |                    |                           |            |
| <b>13.Was the AQAR placed before the statutory body?</b>   | <b>Yes</b>   |                            |                    |                           |            |
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>   |  |                            |                    |                           |            |
| <table border="1"> <thead> <tr> <th>Name of the statutory body</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Governing Council meeting</td> <td>06/04/2024</td> </tr> </tbody> </table> |  | Name of the statutory body | Date of meeting(s) | Governing Council meeting | 06/04/2024 |
| Name of the statutory body   | Date of meeting(s)   |                            |                    |                           |            |
| Governing Council meeting  | 06/04/2024   |                            |                    |                           |            |
| <b>14.Was the institutional data submitted to AISHE ?</b>  | <b>Yes</b>   |                            |                    |                           |            |
| <ul style="list-style-type: none"> <li>Year</li> </ul>   |  |                            |                    |                           |            |

| Year      | Date of Submission |
|-----------|--------------------|
| 2022-2023 | 29/02/2024         |

### 15. Multidisciplinary / interdisciplinary

Hindi Mahavidyalaya is offering various Mutidisciplinary Under Graduate(UG) and Post Graduate(PG) Courses with various combinations in both Hindi and English Media for providing the students a wide range of options to choose for their carreer. The UG and PG courses offered by the college for the academic Year 2022-2023 are as follows :

UG courses : Hindi Medium Courses :

- 1) BA (History, Hindi(ML), Political Science)
- 2) BA (History, Hindi(ML), Sanskrit)
- 3) B.Sc. (Mathematics, Physics, Chemistry)
- 4) B.Sc.(Botany, Zoology, Chemistry)
- 5) B.Com.(General) English Medium Courses
- 6) B.Com.(Computer Applications)
- 7) BBA
- 8) BBA(Business Analytics)
- 9) B.Sc.(Mathematics, Physics, Computer Science)
- 10) B.Sc.(Mathematics, Statistics, Computer Science)
- 11) B.Sc.(Mathematics, Physics, Chemistry)
- 12) B.Sc.(Biotechnology, Microbiology, Chemistry)
- 13) B.Sc.(Biochemistry, Microbiology, Chemistry)
- 14) B.Vocation(Hospitality and Tourism Administration)
- 15) B.Vocation (Banking and Insurance)
- 16) B.Vocation(Practical Accounting and Taxation)

PG Courses :

- 17) M.Com
- 18) M.Sc.(Applied Statistics)
- 19) M.Sc.(Mathematics)
- 20) MA(Hindi)

The college continuously keep track of the market demand and certainly designs a route map for introducing new courses to meet the Industry requirement. Masters in Applied Statistics UG courses like BTBSC, B.COM. (CA) Syllabi were revised according to industrial needs. Now M.D. needs covers like Data Sciences + Artificial Intelligence were approved. The UG courses include Discipline Speific Courses (DSC) opted by the students as Core courses based on the eligible qualifications which is Compulsory. A student has to choose 3 DSCs. Discipline Specific Elective(DSE) is offered by the main discipline of study. DSE course can be choosen from pool of courses and may be very specific. Each department should offer atleast two DSEs in each of the V and VI semesters. For the overall development of the students various Interdisciplinary courses have been introduced as Generic Electives (GE) to the UG final year students in the V & VI semesters.

### 16. Academic bank of credits (ABC):

The flexibility of the educational system is supported by Acaemic Bank of Credits. The institution has registered for Academic Bank of Credits (ABC) which is authentic and allows students to access and save their credits earned on completion of their respective Courses. The student is provided an online account for which a password is generated and made accessible to the student by maintaining

confidentiality. He can access the account any time and know the status there by allowing him to plan for his future course of action. Overall the Academic Bank of Credits helps the student by exposing him to a programme which is highly flexible, encourages him to earn and learn, highly accessible credit system maintaining authenticity.

### **17.Skill development:**

Keeping in View the present global Scenario and the Industry requirement for Skilled personnel, the college has introduced Skill Oriented Courses under the B.Vocation & M.Vocation Schemes sanctioned by UGC, New Delhi and is registered with Sector Skill Council. The syllabus of these courses are framed based on the trades mentioned in National Skill Quality Framework(NSQF). The college is sanctioned with six B.Vocation Courses and two M.Vocation Courses listed as follows : 1) B.Vocation(Hospitality and Tourism Administration) 2) B.Vocation (Banking and Insurance) 3) B.Vocation (Practical Accounting and Taxation) 4) B.Vocation (Medical Laboratory and Molecular Diagnostics Technology) 5)B.Vocational(Retail Management) 6)B.Vocational(Ecommerce and Digital Marketing) PG Courses 1) M.Vocation(Tourism & Hospitality Administration) 2) M.Vocation (Banking and Insurance) The syllabus of the vocational courses are practical oriented and job oriented. The students are provided with hands-on-training simultaneously by offering internships and training programmes. The college has signed MOUS with various leading Industry partners that includes ICAI, Chartered Accountant Firms, Banks, Insurance companies, tourism industry, Hotels, Travel Agents, Hospitals, Diagnostic Centres etc. The college is sanctioned permission by UGC, New Delhi to run the above listed B. Vocational and M.Vocational Programmes as certificate programmes and based on the duration of study the students are awarded the certificates. The Duration period and the certificate to be issued is as follows : Certificate programme - 1 Semester/ 6 months course Diploma - 2 semesters/ 1 year duration Advance Diploma -4 Semesters duration/ 2 years Degree Programme - 6 Semester/ 3 years Skill Enhancement Courses : Along with the Core Course syllabus Discipline specific courses, four Skill Enhancement Courses (SEC) are included in the course curriculum in the UG II year 3rd and 4th semesters. Out of the Four SEC Courses, two must be UGC specified Courses and two courses must be department specified courses. One course from UGC specified courses and one from Department Specified Courses must be chosen as SEC courses. Practical and problems solvind for commerce subjects using software programmes are being planed..

### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture,**

using online course)

Hindi Mahavidyalaya started its courses in Hindi medium long back to help in National Integration as Hindi is our National Language and is to be propagated in South India and also important for Defense people's children to continue their Higher Education. All the Science, Arts and Commerce streams were available some which were eventually converted to English Medium for the convenience of students to make them eligible for competitive enough at the global and national levels. The lessons in the SL were so chosen as to get straight acquainted with the Indian culture & imbibe ethics in their minds. The syllabi of BC / BT include various ways of green audit & healthy life style. We also encourage our History and Political Science Departments to make students realize our culture and constitutional rights by conducting quiz programmes, field trips and patriotic cultural programmes. GE courses include Indian Independence Movement so as not to forget our sacrifices & importances of maintaining the democracy. We have proposed to start translation course in Hindi which is useful in job placements and helps students to do carry out their communications in Government Sectors where the language of communication is Hindi as well as in English.

**19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Hindi Mahavidyalaya offers a curriculum at UG & PG level which is within the CBCS framework which helps students develop their knowledge and skills in various fronts and prepares them to face the challenges in the global scenario. Each Programme at the UG level is basically a combination of the optional subjects along with languages and Ability Enhancement Compulsory Courses (AECC) in the Ist Year, Skill Enhancement Courses in the IInd year (SEC) and Generic Elective (GE) papers which is Interdisciplinary in IIIrd Year. The AECC Papers (Environmental Studies, Basics of Computers) taught in UG Ist Year makes the student aware of the soft skills as also the environmental hazards and the limitations and duties towards society in this regard. The SEC Papers for UG IInd Year are of 2 types: 1. UGC Specific which improve his communication skills and leadership skills. 2. Department of Specific which improve his skills in practically using the knowledge he gained from the optional subjects thus helping him to go for placements. 3. The GE paper is very useful to expand his idea about the outside world. Apart from these the curriculum involves projects and fieldwork which make him see the advances in research field. Apart from these the Institution offers B.Voc. courses which directly prepare them to get placements in various Industries. The Institute also includes Industrialists in the BOS to guide about the latest developments to

be included in the syllabus. Overall, the student gets a kaleidoscopic capability to face the global challenges.

## 20.Distance education/online education:

In these days where time constraints and travel problems are stopping students from their goals, online education is a boon in disguise. It helps the student to manage his schedule in an efficient way and exposes him to various platforms wherein he can choose his own method of learning. Hindi Mahavidyalaya was first motivated to start online classes during the Covid period and found it beneficial to many students. Even though we had teething problems, we have coped up and the students realized how this helped them in augmented education access and choice. It helped our students to earn their credits at a lower cost and gave them a chance to earn and learn by allowing for more autonomy in planning their schedule. The student gets more free time to develop life skills and hobbies. The virtual class room increases the variety of education options. Students can enroll in various small and smart courses offered by organizations like NPTEL, COURSERA, STANFORD ONLINE, etc. CEC UGC is a Youtube channel providing access to unlimited educational curriculum based lectures absolutely free. The consortium for Educational communication (CEC) is an Inter University Centre set up by UGC. It fulfills the goals of higher education through the use of powerful Information Communication Technology (ICT). Our students are encouraged to use ICTs for accessing National Digital Library, Shodhganga, e-shodhganga vidwan sites, etc. The e-learning platforms which are ICT initiatives of MHRD, UGC, IUC, INFLIBNET and CEC are being accessed by our teachers, students and researchers for broadening the horizon of learning. The SWAYAM online courses, UG/PG MOOC, e-PG PATHSALA, SWAYAM PRABHA are various ICT initiatives accessible to our students and faculty to improve their academic standards.

## Extended Profile

### 1.Programme

1.1

23

Number of programmes offered during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

### 2.Student

2.1

1005

Total number of students during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional data in Prescribed format | <a href="#">View File</a> |

2.2

334

Number of outgoing / final year students during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

2.3

1050

Number of students who appeared for the examinations conducted by the institution during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

### 3.Academic

3.1

429

Number of courses in all programmes during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

3.2

49

Number of full-time teachers during the year:

## Extended Profile

### 1. Programme

1.1  
Number of programmes offered during the year: **23**

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

### 2. Student

2.1  
Total number of students during the year: **1005**

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional data in Prescribed format | <a href="#">View File</a> |

2.2  
Number of outgoing / final year students during the year: **334**

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

2.3  
Number of students who appeared for the examinations conducted by the institution during the year: **1050**

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

### 3. Academic

3.1  
Number of courses in all programmes during the year: **429**

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

|  |                  |
|--|------------------|
| 3.2  | 49               |
| Number of full-time teachers during the year:  |                  |
| File Description   | Documents        |
| Institutional Data in Prescribed Format  | No File Uploaded |
| 3.3  | 50               |
| Number of sanctioned posts for the year:   |                  |
| <b>4.Institution</b>   |                  |
| 4.1  | 1009             |
| Number of seats earmarked for reserved categories as per GOI/State Government during the year: |                  |
| 4.2  | 68               |
| Total number of Classrooms and Seminar halls   |                  |
| 4.3  | 150              |
| Total number of computers on campus for academic purposes                                      |                  |
| 4.4  | 7651994          |
| Total expenditure, excluding salary, during the year (INR in Lakhs):                           |                  |

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The first step in ensuring quality education is the course design, especially the types of subjects, number of candidates, course structure, complete details of the subject and subject material in accordance with the CBCS structure. There is a systematic process for development, review and implementation of curriculum for all developments in our institution. The objective of the institution is to build technical and managerial capacity in the global

scenario of the country, with all the essential priorities.

The curriculum has been designed to acquire knowledge of new technologies and thereby create opportunities at the regional, National and International level. The curriculum constitutes the necessary background knowledge to build skills. The key components in curriculum formation are based and guided by:

1. Curriculum from various reputed Indian and International Universities.
2. Direct Outcomes of Professional framework programme.
3. Recommendations from Industry experts and alumni.
4. The institution incorporates the skill components in the syllabus depending upon the market trend & requirement.
5. Various certificate programme ( Skill based & Communication skills) are included in the curriculum.
6. Projects & internships are made part of curriculum.
7. MOUs with industry to facilitate the students to gain the knowledge.
8. Projects & Internship are included as part of curriculum

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload additional information, if any | <a href="#">View File</a>   |
| Link for additional information       | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/003%20PO'S%20&amp;%20CO'S%202022-23.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/003%20PO'S%20&amp;%20CO'S%202022-23.pdf</a> |

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year**  
4 programmes

| File Description                                 | Documents                 |
|--|---------------------------|
| Minutes of relevant Academic Council/BOS meeting | <a href="#">View File</a> |
| Details of syllabus revision during the year     | <a href="#">View File</a> |
| Any additional information                       | No File Uploaded          |

**1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year**

423

| File Description  | Documents                 |
|---|---------------------------|
| Curriculum / Syllabus of such courses   | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses | <a href="#">View File</a> |
| MoUs with relevant organizations for these courses, if any                                  | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

**1.2 - Academic Flexibility**

**1.2.1 - Number of new courses introduced across all programmes offered during the year**

0

| File Description  | Documents                 |
|---|---------------------------|
| Minutes of relevant Academic Council/BoS meetings       | <a href="#">View File</a> |
| Any additional information                              | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System**

20

| File Description                                     | Documents                 |
|--|---------------------------|
| Minutes of relevant Academic Council/BoS meetings    | <a href="#">View File</a> |
| Any additional information                           | No File Uploaded          |
| List of Add on /Certificate programs (Data Template) | <a href="#">View File</a> |

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The overall development of the students needs Kaleido Scopie exposure to various aspects so as to bring up an overall personality development in him, thus making him efficient enough to face the present global issues. In this context we have to educate him on an integrated cross-cutting issues related to gender, the environment and sustainability, personal values and morals, code of conduct, Professional Ethics, Human Values, etc. To achieve the above said purpose the college has introduced a variety of subjects in the curriculum which aims at developing career skills, social values, personality values, local sensitivity etc. thereby making the student strong to face the global problems and global competitions. Subjects like Ethics, Human Values, Human Resources and Organizational Behaviour and Community Outreach (HVCO) through NSS & NCC, Environmental Studies, Gender Sensitisation, etc. are mandatorily included in the curriculum for all programmes.

| File Description  | Documents                 |
|---|---------------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

2

| File Description   | Documents                 |
|--|---------------------------|
| List of value-added courses                                    | <a href="#">View File</a> |
| Brochure or any other document relating to value-added courses | <a href="#">View File</a> |
| Any additional information                                     | No File Uploaded          |

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

300

| File Description           | Documents                 |
|----------------------------|---------------------------|
| List of students enrolled  | <a href="#">View File</a> |
| Any additional information | No File Uploaded          |

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

166

| File Description  | Documents                 |
|---|---------------------------|
| List of programmes and number of students undertaking field projects / internships / student projects | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

## 1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **B. Any 3 of the above**

| File Description  | Documents   |
|---|---|
| Provide the URL for stakeholders' feedback report   | <a href="https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=30">https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=30</a> |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | <a href="#">View File</a>   |
| Any additional information  | No File Uploaded  |

#### 1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

| File Description                              | Documents   |
|---|---|
| Provide URL for stakeholders' feedback report | <a href="https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=30">https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=30</a> |
| Any additional information                    | No File Uploaded  |

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

382

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

365

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | No File Uploaded          |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Hindi Mahavidyalaya organises various student centric activities to cope up with the curriculum. The students of all the courses are allotted mentors in the ratio of 1:20. The slow learners are identified from each course and remedial classes are scheduled alongwith their regular classes. The institution has organized a

bonding between the teacher and students through which students personal and academic goals are reached through parent teacher meet. The mentor also identifies and hones the other skills and strengths in students which help to build confidence and thereby they show improvement in academic performances. The socio-economic back ground of the students causing their inefficiency is addressed by the mentor and solution suggested whenever necessary, the parents are involved to deal with the academic, psychological and social problems faced by students. Students good at academics are given opportunity to take part in projects and technical progress of institute. They are also given the responsibility to hand hold the week students & help them out in various ways. This helps develop idea of sharing and encouraging rising together The most active students in the classes are given opportunity to improve their communication skills and leadership as also team building qualities by nominating them as class representative who takes care of the student's personal problems. He is a part of the student council.

Remedial classes are conducted for slow learners.

Question banks are provided unitwise.

Periodic tests are conducted.

.Parents teacher meetings are organised time to time.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.hindimahavidyalaya.ac.in/Library/EResource">https://www.hindimahavidyalaya.ac.in/Library/EResource</a> |

### 2.2.2 - Student – Teacher (full-time) ratio

| Year       | Number of Students | Number of Teachers |
|------------|--------------------|--------------------|
| 30/04/2024 | 1005               | 60                 |

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

## 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

To make learning simple various learning methods are implemented like applications of subject topics, experimental learning and quizzes are organized. Participative learning is encourage to make the classes lively and target their doubts while learning the topic. The students who are slow in learning and capturing the subject being taught multiple times with their interest. If the teacher fails to deliver them through other students learning has been achieved for the slow students. For the students who are economically weaker and facing personal problems can be taught simultaneously and are provided reference materials for free of cost. The problems of weak students (SC/ST/BC) who lack basic resources are the first priority of the college. Slow students are provided with corrective classes. Also many students do not have previous knowledge of the subject. This has to set before starting the subject. These introduction classes are also taken by teachers before the regular class starts. The teaching process is made interesting by interactive sessions and student seminars through which bright students have the opportunity to improve their leadership skills and communication skills and also reaching the slow students problems. These seminars also encourages self learning. Students are taken to field visits to show them practically what they are learning.

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| Link for additional Information   | Nil                       |

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT based learning is provided by the institution to the students. Our Institute has made all departments like Examination Branch, Office Automation. Every department is computerized. The admissions, results are all online. Our library is totally automated so that teachers can read books online and help students to do so. Online material distribution is one way which helped cope up with Covid Lockdown. Teachers using smart boards saved time and improved clarity over the subject. Even then students seminars and project presentation done using smart board. ICT

tools like Projectors, E-resources like Google classrooms, PPTs, E-materials have been provided for the students to make the learning process more interesting. During emergency holidays like Covid period, Google classrooms, Meet was used in order not to waste the student time.

| File Description   | Documents   |
|--|---|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf</a> |
| Upload any additional information  | No File Uploaded  |

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

1:20

| File Description  | Documents                 |
|---|---------------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | <a href="#">View File</a> |
| Circulars with regard to assigning mentors to mentees                       | No File Uploaded          |

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

To make learning simple various learning methods are implemented like applications of subject topics, experimental learning and quizzes are organized. Participative learning is encourage to make the classes lively and target their doubts while learning the topoc. The students who are slow in learning and capturing the subject being taught multiple times with their interest. If the teacher fails to deliver them through other students learning has been achieved for the slow students. For the students who are economically weaker and facing personal problems can be taught simultaneously and are provided reference materials for free of cost. The problems of weak students (SC/ST/BC) who lack basic resources are the first priority of the college. Slow students are provided with corrective classes. Also many students do not have previous knowledge of the subject. This has to set before starting the subject. These introduction classes are also taken by teachers before the regular class starts. The teaching process is made

interesting by interactive sessions and student seminars through which bright students have the opportunity to improve their leadership skills and communication skills and also reaching the slow students problems. These seminars also encourages self learning. Students are taken to field visits to show them practically what they are learning.

| File Description  | Documents                 |
|---|---------------------------|
| Upload the Academic Calendar and Teaching Plans during the year | <a href="#">View File</a> |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

55

| File Description   | Documents                 |
|--|---------------------------|
| Year-wise full-time teachers and sanctioned posts for the year | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI   | No File Uploaded          |
| Any additional information                                     | No File Uploaded          |

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

16

| File Description  | Documents                 |
|---|---------------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

13

| File Description  | Documents                 |
|---|---------------------------|
| List of teachers including their PAN, designation, Department and details of their experience | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

75

| File Description   | Documents                 |
|--|---------------------------|
| List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

98

| File Description  | Documents        |
|---|------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | No File Uploaded |
| Upload any additional information   | No File Uploaded |

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

IT Integration has been very helpful in examination management system by conducting continuous Internal Assessment. By using digitalization the results will be very accurate and will be reached in time. Human errors can be avoided. Transparency, Time Management and efficient work can be done by IT integration and reforms in the examination procedures. The whole testing process has been made more modern and faster through this IT integration. The preparation of a self-service website for all stake holders

(Students, Principals and Heads of the Departments) to facilitate online examination forms, accreditation procedures, online admission card production taking internal marks, the result publication and Grade generation card. To avoid human errors, digital marking during checking answer scripts is followed. This helps in improving consistency and accuracy. The selection of testers by senior coordinators ensures to maintain confidentiality and transparency. Test automation is used to produce results in a timely manner. These pave the way for accurate calculation of SGPA, CGPA and students marks from Page 32/73 11-06-2024 11:01:12 Annual Quality Assurance Report of HINDI MAHAVIDYALAYA semester results.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional Information | <a href="#">NIL</a>       |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The main objective of our institute is outcome Based Education System. After consultation with stakeholders these POs, PSOs, COs have been developed to provide a comprehensive plan which is widely distributed and publicized in various ways such as the demonstration and / or communication specified below. Students are made aware of these POs, PSOs and COs by all including Heads of the Departments, Faculty, Classroom Teachers, Mentors Programme / ISO Coordinators who inform students and raise awareness and emphasize the need to get good results. The student should come out of a programme with Specific Skills and achievements in the form of knowledge, maturity levels, personality development, etc. All these are specific under PSOs. These PSOs are prepared by programme moderators in consultation with course moderators. The Principal first approves it and then. This has to be approved by the BOS which consists of Heads of the Departments along with subject specialities for each department after discussing. The learning outcomes (CO) are directly related to the subject knowledge and are a measure of the depth of the core topics, consistency in the knowledge of subject coordinators in consultation with concerned faculty members.

| File Description   | Documents   |
|--|---|
| Upload COs for all courses (exemplars from the Glossary) | <a href="#">View File</a>   |
| Upload any additional information                        | No File Uploaded  |
| Link for additional Information                          | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/003%20PO'S%20&amp;%20CO'S%202022-23.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/003%20PO'S%20&amp;%20CO'S%202022-23.pdf</a> |

## 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

In order to achieve POs and COs defined for a specific programme / course we need a clear set of learning outcomes and an assessment system. A qualitative measure of how the programme outcomes are achieved is embedded in the programme outcomes from where learning outcomes are drawn. The programme coordinator prepares the COs, Pos and PSOs map of all courses in consultation with strategic members. The assessment methods are both direct and indirect methods. The direct methods include internal tests, Semester - end - exams and questionnaires. Indirect methods include feedbacks, placements, students going for higher education, etc. All these assessments are carried out using statistical methods analysis.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/003%20PO'S%20&amp;%20CO'S%202022-23.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/003%20PO'S%20&amp;%20CO'S%202022-23.pdf</a> |

## 2.6.3 - Pass Percentage of students

### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

266

| File Description  | Documents                 |
|---|---------------------------|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | <a href="#">View File</a> |
| Upload any additional information   | No File Uploaded          |
| Paste link for the annual report  | Nil                       |

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=8>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research and Innovations are the back bone and prerequisites for development of any institute or industry. They should be mandatorily made a part of the curriculum of a minor level for students and encouraged at a major level for staff. This center aims at providing basic and necessary infrastructure resources and facilities to promote research work on and off within the limit of campus its capability due to limited resources, the institution may not be able to fund all research activities but encourages applying to funding agencies. The institution also provides partial support. The institution promotes innovation by providing peer-reviewed peer-to-peer incentives, hand writing and cop right notices. The center offers free hand to report results and findings. A research committee comprising the Director of R & D, Head of the Departments, academic experts will look into funding institutions and related matters. The committee also monitors the impact of research and consultation principles, ethics, privacy, human rights, health and safety issues and property damage.

| File Description   | Documents   |
|--|---|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | <a href="#">View File</a>   |
| Provide URL of policy document on promotion of research uploaded on the website  | <a href="https://www.hindimahavidyalaya.ac.in/Research/ResearchPolicy">https://www.hindimahavidyalaya.ac.in/Research/ResearchPolicy</a> |
| Any additional information   | No File Uploaded  |

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

506541

| File Description  | Documents                 |
|---|---------------------------|
| Minutes of the relevant bodies of the institution regarding seed money                                      | <a href="#">View File</a> |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | <a href="#">View File</a> |
| List of teachers receiving grant and details of grant received  | No File Uploaded          |
| Any additional information  | No File Uploaded          |

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

NIL

| File Description  | Documents        |
|---|------------------|
| e-copies of the award letters of the teachers                     | No File Uploaded |
| List of teachers and details of their international fellowship(s) | No File Uploaded |
| Any additional information  | No File Uploaded |

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

**NIL**

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations | <a href="#">View File</a> |
| List of projects and grant details   | <b>No File Uploaded</b>   |
| Any additional information   | <b>No File Uploaded</b>   |

#### 3.2.2 - Number of teachers having research projects during the year

**NIL**

| File Description                          | Documents                 |
|---|---------------------------|
| Upload any additional information         | <b>No File Uploaded</b>   |
| Paste link for additional Information     | <b>Nil</b>                |
| List of research projects during the year | <a href="#">View File</a> |

#### 3.2.3 - Number of teachers recognised as research guides

**NIL**

| File Description  | Documents                 |
|---|---------------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | <b>No File Uploaded</b>   |
| Institutional data in Prescribed format   | <a href="#">View File</a> |

#### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

**NIL**

| File Description                          | Documents                 |
|---|---------------------------|
| Supporting document from Funding Agencies | <a href="#">View File</a> |
| Paste link to funding agencies' website   | Nil                       |
| Any additional information                | No File Uploaded          |

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The center provides an ideal environment for promotion of innovation and incubation. Resources and guidance is passed to students and they are encouraged to participate in use of technology for community needs, support is provided in writing, publication of research papers and obtaining patents. Awareness meetings, workshops, seminars and guest talk are organized in which students are given opportunity to interact directly with entrepreneurs who excel in their field. The main objective of the Incubation center is to help students transform their ideas into technology initiation. Forums are being held to share information on emerging technologies. Model shows are held. Students are awarded cash prizes for best models. Useful prototypes creation in Agriculture and Rural development is encouraged by providing students with necessary resources. As part of curriculum field visits are made mandatory so as to encourage students to gain more knowledge and better industrial exposure. The college is known for center for small, medium enterprises - MSME. Keeping the development of community as a priority, development of affordable community related projects are encouraged. Students are encouraged to demonstrate their model in generation contests, competitions, run by other organizations by providing financial assistance to them.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

4

| File Description                                     | Documents                 |
|--|---------------------------|
| Report of the events                                 | No File Uploaded          |
| List of workshops/seminars conducted during the year | <a href="#">View File</a> |
| Any additional information                           | No File Uploaded          |

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**D. Any 1 of the above**

| File Description   | Documents        |
|--|------------------|
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | No File Uploaded |
| Any additional information   | No File Uploaded |

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

03

| File Description   | Documents        |
|--|------------------|
| URL to the research page on HEI website  | Nil              |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | No File Uploaded |
| Any additional information   | No File Uploaded |

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

4

| File Description  | Documents                 |
|---|---------------------------|
| List of research papers by title, author, department, and year of publication | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

0

| File Description                                  | Documents        |
|---|------------------|
| Any additional information                        | No File Uploaded |
| Bibliometrics of the publications during the year | No File Uploaded |

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

0

| File Description   | Documents        |
|--|------------------|
| Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | No File Uploaded |
| Any additional information   | No File Uploaded |

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

| File Description   | Documents        |
|--|------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | No File Uploaded |
| List of consultants and revenue generated by them  | No File Uploaded |
| Any additional information   | No File Uploaded |

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

| File Description  | Documents        |
|---|------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | No File Uploaded |
| List of training programmes, teachers and staff trained for undertaking consultancy   | No File Uploaded |
| List of facilities and staff available for undertaking consultancy  | No File Uploaded |
| Any additional information  | No File Uploaded |

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

To make the student aware of social status of problems various extension activities have been conducted by the NSS department. Blood donation camps organized. Health check-ups for all neighborhood outside people arranged. Students were made aware of voting rights ( Awareness programme ) She teams invited to college to educate students about their social responsibilities. Students informed about punishments for ragging and she team help line extended. Cyber Crimes analyzed by police team who and their impact on society was discussed A village was adopted by NSS students and its welfare looked after. College let out for various National and state level exams. Women empowerment cell created and students given guidance to discuss their personal issues &grievances. No plastic Rallies taken out . Ladies Hostel maintained in the premises for students coming from interior to study here. Students encouraged for higher education by providing documental support Pollution free atmosphere maintained in the Institute.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

| File Description   | Documents        |
|--|------------------|
| Number of awards for extension activities in during the year | No File Uploaded |
| e-copy of the award letters                                  | No File Uploaded |
| Any additional information                                   | No File Uploaded |

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

25

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Reports of the events organized | <a href="#">View File</a> |
| Any additional information      | No File Uploaded          |

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

15

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Reports of the events      | <a href="#">View File</a> |
| Any additional information | No File Uploaded          |

**3.7 - Collaboration**

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

150

| File Description                               | Documents        |
|--|------------------|
| Copies of documents highlighting collaboration | No File Uploaded |
| Any additional information                     | No File Uploaded |

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

15

| File Description  | Documents        |
|---|------------------|
| e-copies of the MoUs with institution/ industry/ corporate house  | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | No File Uploaded |
| Any additional information  | No File Uploaded |

**INFRASTRUCTURE AND LEARNING RESOURCES**

## 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College campus area is 3 acres centrally located. The college has adequate classrooms of various sizes for classes of various groups and strengths. All the classrooms are well ventilated and sufficient number of benches and fans. The classrooms are well equipped along with computing system and Internet facility. Besides the building, the college has spacious playground for sports activities. The college has cultivated an atmosphere providing the importance to extracurricular and support services organized by department of NSS and NCC. All faculties deliver their lectures using digital boards with preparation of PPT. All the faculties are very experienced and efficient teaching overall teaching and learning process is based on ICT which is highly interactive. The college has allotted separate floor for library. It is well equipped with a separate reading room. It has number of Books, Newspapers, Online E-journals, etc. the college has a laboratories i.e. chemistry, botany, zoology, computer science, etc. workshops / awareness programmes / skill training programmes for the use of new infrastructure ensures the appointment of adequate technology. The available infrastructure is used effectively that conventional college learning process, hours, certificate courses, campus is used as a center for Government Examinations University Employment, Conferences,

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf</a> |

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Cultural activities, sports and yoga go a long way in building up the personality of students. The institute possesses adequate facilities for sports, games and cultural activities. The college have large playground with provision for multiple games such as hockey, volley ball, basketball, cricket and kho-kho and it provides tennis court. Some of the indoor games are available in college like carom board, chess, gymnasium. To conduct cultural activities in the college, there is a cultural committee. This

committee organizing many cultural programmes including literacy events. Committee organizes some interesting cultural competitions like singing, elocution, painting, essay writing, quiz, rangoli, poster making, mehendi models, slogan writing, etc. games help to students to improve them physically and mentally. Talented students are honoured with medals, trophies and certificates. The aim of the Hindi Mahavidyalaya to support students to participate and succeed in the Well maintained floors, easy decoration and the gracious provision of yoga mats, enabling students to experience mental, physical and soul interaction. Yoga practice is a gift of peaceful global life. It is conducted in auditorium hall. group program. Hindi Mahavidyalaya has a yoga center with its own cool ambience andwell maintained floors, easy decoration and the graciousprovision of yoga mats, enabling students to experience mental, physical and soul interaction. Yoga practice is a gift of peaceful global life. It is conducted in auditorium hall.

| File Description                      | Documents   |
|---------------------------------------|---|
| Geotagged pictures                    | <a href="#">View File</a>   |
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf</a> |

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

12

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a> |

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

2881649

| File Description   | Documents                 |
|--|---------------------------|
| Upload audited utilization statements                      | No File Uploaded          |
| Details of Expenditure, excluding salary, during the years | <a href="#">View File</a> |
| Any additional information                                 | No File Uploaded          |

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library can play significant role in providing a good education and knowledge at high quality. Computerisation of library books helps in calculating and distribution. To support the system and Page 46/73 11-06-2024 11:01:13 Annual Quality Assurance Report of HINDI MAHAVIDYALAYA services of automation the library makes use of computers and various technologies. Library automation is achieved using integrated systems of a set of connected modules responsible for managing cliff sub-operating systems. An added advantage is the seamless integration of default library systems with seamless connected data (such as word authorization data, title access system etc). Hindi Mahavidyalaya has fully computerized library Management System Software - Pixmindz Labs Solutions. The entire database is updated frequently. NLIST is available for students and faculty members. Any registered student of our college can easily go and search for information about his or her desired book on our website and know if the book is available or not.

HMV E-Lib E-Resources Inflibnet - [www.nlist.inflibnet.ac.in](http://www.nlist.inflibnet.ac.in) Delnet -

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.hindimahavidyalaya.ac.in/Library/LibraryResources">https://www.hindimahavidyalaya.ac.in/Library/LibraryResources</a> |

**4.2.2 - Institution has access to the following:** B. Any 3 of the above  
**e-journals e-ShodhSindhu Shodhganga**  
**Membership e-books Databases Remote**  
**access to e-resources**

| File Description  | Documents                 |
|---|---------------------------|
| Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership | <a href="#">View File</a> |
| Upload any additional information   | No File Uploaded          |

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

268461.85

| File Description   | Documents                 |
|--|---------------------------|
| Audited statements of accounts   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

48

| File Description   | Documents                 |
|--|---------------------------|
| Upload details of library usage by teachers and students | <a href="#">View File</a> |
| Any additional information                               | No File Uploaded          |

### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college IT Policy incorporates appropriate ethics of internet use on campus and directs all participants on how college resources can be used in accordance with existing national laws and regulations. Users of network services on campus are required to agree that they will not use the same for illegal or unethical activities. They are also required to refrain from any actions that would jeopardize the security of the data and the integrity

of the Internet's infrastructure. The policy is updated regularly and the latest version is available on the college website. Any financial or other damages arising out of non-compliance with the rules set out in the policy shall be deemed the liability of the user responsible for that.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf</a> |

#### 4.3.2 - Student - Computer ratio

| Number of Students | Number of Computers |
|--------------------|---------------------|
| 1050               | 150                 |

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

| File Description                                  | Documents        |
|---|------------------|
| Details of bandwidth available in the Institution | No File Uploaded |
| Upload any additional information                 | No File Uploaded |

#### 4.3.4 - Institution has facilities for e-content development:

C. Any two of the above

Facilities available for e-content development  
Media Centre  
Audio-Visual Centre  
Lecture Capturing System (LCS)  
Mixing equipments and software for editing

| File Description   | Documents   |
|--|---|
| Upload any additional information                            | No File Uploaded  |
| Paste link for additional information                        | <a href="https://www.hindimahavidyalaya.ac.in/AboutUs/Infrastructure">https://www.hindimahavidyalaya.ac.in/AboutUs/Infrastructure</a> |
| List of facilities for e-content development (Data Template) | No File Uploaded  |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

7488898

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Audited statements of accounts    | <a href="#">View File</a> |
| Upload any additional information | No File Uploaded          |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There are programs and procedures in place for the care and use of physical, educational and support resources such as laboratory, sports field, computer, classroom etc. at the facility. Maintenance of physical, educational and support facilities is performed by the relevant departments with the assistance of daily and periodic domestic workers. Also take care to keep equipment, machinery, etc in working condition. In the event of a breakdown it is followed by the normal delivery process. A supervisor is appointed to monitor and maintain resources and housing

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

#### STUDENT SUPPORT AND PROGRESSION

##### 5.1 - Student Support

**5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

620

| File Description  | Documents                 |
|---|---------------------------|
| Upload self-attested letters with the list of students receiving scholarships | <a href="#">View File</a> |
| Upload any additional information   | No File Uploaded          |

**5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year**

44

| File Description                        | Documents                 |
|---|---------------------------|
| Upload any additional information       | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**B. Any 3 of the above**

| File Description                              | Documents   |
|---|---|
| Link to Institutional website                 | <a href="https://www.hindimahavidyalaya.ac.in/Newsletter/News">https://www.hindimahavidyalaya.ac.in/Newsletter/News</a> |
| Details of capability development and schemes | <a href="#">View File</a>   |
| Any additional information                    | No File Uploaded  |

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

15

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

48

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | No File Uploaded          |

## 5.2.2 - Number of outgoing students progressing to higher education

240

| File Description                                  | Documents        |
|---|------------------|
| Upload supporting data for students/alumni        | No File Uploaded |
| Details of students who went for higher education | No File Uploaded |
| Any additional information                        | No File Uploaded |

## 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

2

| File Description                           | Documents                 |
|--|---------------------------|
| Upload supporting data for students/alumni | <a href="#">View File</a> |
| Any additional information                 | No File Uploaded          |

## 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

36

| File Description                           | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates | <a href="#">View File</a> |
| Any additional information                 | No File Uploaded          |

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

An active student council brings out the leadership qualities in students and involves the student in college administration and activities so as to lure him into the development of college thereby improving his work culture. Students have actively

participated in academic, administrative and institutional committees. Every programme has a class room, a class representatives as well as an incharge class teacher nominated by the head of the department. These class committees are active in providing feedback regarding various issues at the meeting which is held regularly at least twice each semester. Cultural and sports events where they assist in organizing and managing Intra and Inter college events. In this process they are motivated to use their communication skills so as to interact with other college students. Hostel management students provide all emotional support to hostel students and help in managing and administrations the hostel affair. Living away from this home, they have an opportunity to grow individuality.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://www.hindimahavidyalaya.ac.in/NAAC/Index#">https://www.hindimahavidyalaya.ac.in/NAAC/Index#</a> |

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

40

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| List of sports and cultural events / competitions organised per year | <a href="#">View File</a> |
| Upload any additional information                                    | No File Uploaded          |

## 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

An alumnus is the stamp of an institute in many ways as it gives a measure of its strengths and weaknesses. Hindi Mahavidyalaya and Alumni always maintain and create their relationship. The Alumni Association plays an interphase role between alumni, staff and students. Hindi Mahavidyalaya alumni is presently working in various positions around the world and proving themselves in their fields. Alumni students see the outside world and work in an

organization with variety of skills and knowledge which they have learnt from institution. They share and guide the present students to compete in interviews, share their knowledge and encourage them in developing their career with their ideas, skills and latest technologies applied in various field. They also guide them to understand and dwelling in business culture. Hindi Mahavidyalaya organizes frequent alumni meets that extend their services at various levels in the management of the Institution. They also have a major role to play in the student counseling and placement cells. They co-operate and co-ordinate with the staff, students and management to take this institute to new heights.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://www.hindimahavidyalaya.ac.in/StudentSupport/AlumniAssociation">https://www.hindimahavidyalaya.ac.in/StudentSupport/AlumniAssociation</a> |

**5.4.2 - Alumni's financial contribution during the year** **E. <2 Lakhs**

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The effective governance of the Institute leads to achieve the vision. There are various statutory and non statutory bodies formed by the stake holders of the college. The IQAC coordinator will schedule the strategic plan for forthcoming academic year in consultation with the IQAC Committee Members. The plan after approval of the statutory bodies will be implemented by non statutory committees. It is the statutory bodies -Board of studies, Academic council, Governing Council, Managing Committee, Finance Committee approves the programmes Scheduled by the IQAC for effective Governance of academic and administrative activities. The non-statutory bodies which comprise of various committees will execute the decisions taken over by the statutory bodies.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://www.hindimahavidyalaya.ac.in/AboutUs/VisionMission">https://www.hindimahavidyalaya.ac.in/AboutUs/VisionMission</a> |

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Institution pursues an Internal redistribution policy. The committee headed by the Principal communicates all decisions related to educational and non-academic to the Governing Council. The college committees perform and implement the same operational procedures approved by the Governing Council through all departments. The departmental head takes the responsibility to manage the day to day operation and to look after curriculum related activities. Other college units such as NCC, NSS, Sports, Arts, Library work by forming various committees club, organizations and students are involved in decision making process.

| File Description  | Documents   |
|---|---|
| Upload strategic plan and deployment documents on the website | <a href="#">View File</a>   |
| Upload any additional information                             | No File Uploaded  |
| Paste link for additional Information                         | <a href="https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=5">https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=5</a> |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

College administrators provide free agency and agreement to the principal and departmental committees to lead all College study activities. They regularly meet and take the necessary steps to develop and implement institutional strategic plans. Mentorship is introduced in all departments and is closely monitored by the Principal and Vice Principal. They invite suggestions from senior staff and research the objectives of the institution as a whole Annual Quality Assurance Report of HINDI MAHAVIDYALAYA and take

steps to develop as much as possible and recommends management to fix it. The following strategies are used by the institution to monitor and evaluate policies: The feedback system (Regular feedback from Stake holders, Alumni Members, Staff and Regular meetings of the Councils (Governing Council, Managing Council and IQAC) Regular visits of the Principal and the Vice principal to the departments and interaction Periodical Academic Audit Team visits to the departments (Twice in a Semester). Annual Evaluation and Presentation by each Department and Programme Committee Heads of the departments monitor the system of each department regularly.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a>   |
| Paste link for additional information                  | <a href="https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=5">https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=5</a> |
| Upload any additional information                      | No File Uploaded  |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The executive council makes all the policies and reports through secretary. According to University Government Guidelines official bodies such as IQAC Cell, Anti ragging cell, Grievance Cell, Women Empowerment Cell, etc. are included in the institutional organizational system and helps in making appropriate decisions within the organizational framework. Management staff is involved in every committee and monitoring planning and implementation of decisions study and evaluation.

There are various structures that provide leadership in education and administration at the institution. The high level of internal allocation through the independent departmental system and Annual Quality Assurance Report of HINDI MAHAVIDYALAYA participatory decision-making process is effective.

The teaching and non-teaching faculty has the advantages of PF, ESI, Common Leaves, Acquired Leaves, Medical Leaves and Maternity Leaves etc., Hiring is made in accordance with University policy, a body involving the Secretary, Dean Academic Affairs. The Principal, HOD and Subject Specialists determine the eligibility of the counselor for his / her performance in the interview in

accordance with the requirements.

| File Description                                    | Documents   |
|---|---|
| Paste link to Organogram on the institution webpage | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/orgonogram.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/orgonogram.pdf</a> |
| Upload any additional information                   | <a href="#">View File</a>   |
| Paste link for additional Information               | Nil   |

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Documen                      | <a href="#">View File</a> |
| Screen shots of user interfaces                                 | <a href="#">View File</a> |
| Details of implementation of e-governance in areas of operation | <a href="#">View File</a> |
| Any additional information                                      | No File Uploaded          |

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Institute has effective welfare measures for teaching and non-teaching staff. Our Institution makes our staff comfortable by looking after this welfare measures:

1. EPF Annual Quality Assurance Report of HINDI MAHAVIDYALAYA
2. Health Insurance
3. Safe drinking water
4. Hygiene toilets
5. Paid leave for doing Ph.D's
6. Staff pursuing Ph.D is exempted from exam duties
7. Organizing health awareness programmes and free treatment in the hospitals inside the campus
8. Fitness centre facility in the gym
9. Sponsoring and on duty facility for attending seminars and conferences
10. Free Wi-Fi facility in the campus
11. Yoga

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

9

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

6

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

9

| File Description  | Documents                 |
|---|---------------------------|
| Summary of the IQAC report  | No File Uploaded          |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | <a href="#">View File</a> |
| Upload any additional information   | No File Uploaded          |

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

**Response:** The institute has established a system of internal and external audits on annual financial performance to ensure compliance. Internal audit is conducted annually by the institution's internal financial committee. The committee fully verifies the details of income and expenditure and the internal audit compliance report. External audits are conducted once a year by an external agency. The methods used to monitor the efficient and effective use of financial resources are as follows: Prior to the start of the financial year, the principal submits a budget proposal, considering the recommendations made by heads of all departments, to management. The college budget includes ongoing costs such as salary, infrastructure purchases & maintenance costs, stationery & other utility bills etc., as well as recurring costs. Internal audit process: Expenses incurred under different headings are carefully monitored for securing credit and vouchers. If any discrepancies are found, the same is notified. External audit process: College accounts are regularly audited by a chartered accountant as required by government regulations. The auditors ensure that all payments are properly authorized after the audit, a report is submitted to management for review. The audited statement is duly signed by the management authorities and the chartered accountant.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | No File Uploaded          |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

**Response:** The main income for the institute is the student's tuition fee which is utilized for the purpose of salaries and college maintenance. Apart from this the management funds the college for various activities like seed money for academic activities. The infrastructure of the college is utilized in various ways and income generated from the cricket coaching ground, hostel for girls, certificate courses conducted like YOGA classes. The main help is from the alumni serving the college in various ways as faculty, for placement etc. The canteen maintained in the college brings in some funds, the gym is let out and funds utilized for college maintenance.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional Information | Nil                       |

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

**IQAC is the model link between statutory and non-statutory bodies which sees to the implementation and improvement of the overall systems.**

**Its consistent action plan to improve quality academic performance has raised the institution to higher levels.**

NAAC Cycle - IV Re-accreditation.

UGC granted Extension of Autonomous status(Cycle - III, 2023-2028).

NEP 2020 implemented.

Skill components are included in the course curriculum.

Introduced Practical oriented certificate programmes for UG students.

Developing participative Management among student fraternity.

Prepared Academic Calendar for 2023-2024.

Research oriented workshop and training programmes.

The best practice involved namely- Extension activities ,Women empowerment,Help to inculcate holistic education

Ensuring stake holders by taking feedback and acting on it.  
Ensuring high-level clarity and focus on institutional performance for improving quality.

Creating and making aware of accountability and reviewing the files for change of formats.

Encouraging use of IETS. Implementation of quality culture.

Provide a sound decision making committee to improve the functioning of the college.

Encouraging social services through NSS/NCC students.

Encouraging students for national services through NSS/NCC.

Promoting anti-pollution services - A step towards sustainable living.

Encouraging and helping faculty by promoting research culture.

Gender equality programmes.

Implemented 50:50 pattern in all PG courses.

Encourage skill development by linking Industry and academics (MOU's) :

A MOU with ITC, Solar Power System, Green Energy, Nergy Vidya - Esetials of Digital statutory E-filing.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

**IQAC focuses on quality development in a variety of ways. They review the learning process, frameworks and practices. Learning outcomes are recorded time to time. Here is your example:**  
**Educational review at the beginning of the session - There are 3 major scholarly meetings scheduled on time. First - at the beginning of the session, second before the annual exam and third, at the end of the session. The meeting is attended by an internal audit committee, departmental HoDs, and a college campus. At the beginning of a new session, a new time-plan is prepared, a university and college education calendar is discussed, and other college work committees are formed. Also, the HoD's discussion of the results analysis was conducted before the Principal. Prior to the annual examination, instructions to invigilators, superintendents, staff and members of the examination committee are provided to the superintendent of the examination centre.**

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state,**

**A. Any 4 or all of the above**

**national or international agencies (such as ISO Certification)**

| File Description   | Documents   |
|--|---|
| Paste the web link of annual reports of the Institution            | <a href="https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=3">https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=3</a> |
| Upload e-copies of accreditations and certification                | No File Uploaded  |
| Upload details of quality assurance initiatives of the institution | No File Uploaded  |
| Upload any additional information                                  | No File Uploaded  |

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Hindi Mahavidyalaya believes in gender equality and promotes the same through various activities, programmes to create a healthy and secured atmosphere on campus. Students are motivated through various gender equality speeches and programmes. As far as security measures are concern, the college has Installed CCTV Cameras: E- Surveillance with high resolution day and night video recording equipment in the campus covering the total premises ensuring security. The college has students grievance Redressal Cell where the students issues are addressed by the members. The girls students issues are addressed by the female members of the committee. The syllabus of the Academic programmes are so designed that it provides the students the awareness and knowledge about community values, ethics and behaviour. Awareness programmes conducted by the police Department on the special apps developed for women security is organized in the college for women. Separate Girls rooms is provided for the students.

The institution promotes woman empowerment by offering skill oriented courses.

Various awareness programmes for woman students are conducted.

The Team has trained the women staff & students how to use various Women helpline apps.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional Information | Nil                       |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geotagged Photographs          | <a href="#">View File</a> |
| Any other relevant information | No File Uploaded          |

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

This institute aims at keeping the college environment pollution free. There is effective waste management practice in the campus. Students along with faculty organize rallies for no plastic use to create awareness among all for building up a plastic free zone. Environment day is celebrated by planting trees and cleaning the campus by the NSS students. Paper based waste is reduced by atomization of office and exam work and encouraging ecommunication. We have MOUs with ITC to take care of the paper waste and e-waste: we maintain zero idle computers and printers. Solid waste management is outsourced to MEESEVA. The college collaborates with GHMC to clear biodegradable and nonbiodegradable waste. The GHMC drainage systems take care of liquid waste generated from science labs and toilets. Biomedical waste produced in science labs is disposed in accordance with the protocols

| File Description  | Documents                 |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | <a href="#">View File</a> |
| Geotagged photographs of the facilities   | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **B. Any 3 of the above**

| File Description                                 | Documents                 |
|--|---------------------------|
| Geotagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                   | No File Uploaded          |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

| File Description   | Documents                 |
|--|---------------------------|
| Geotagged photos / videos of the facilities                        | <a href="#">View File</a> |
| Various policy documents / decisions circulated for implementation | No File Uploaded          |
| Any other relevant documents                                       | No File Uploaded          |

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**A. Any 4 or all of the above**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

| File Description  | Documents                 |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View File</a> |
| Certification by the auditing agency                                      | <b>No File Uploaded</b>   |
| Certificates of the awards received                                       | <b>No File Uploaded</b>   |
| Any other relevant information  | <b>No File Uploaded</b>   |

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geotagged photographs / videos of facilities                 | <a href="#">View File</a> |
| Policy documents and brochures on the support to be provided | No File Uploaded          |
| Details of the software procured for providing assistance    | No File Uploaded          |
| Any other relevant information                               | No File Uploaded          |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

This institution was established for a national cause to serve people who come from various states to read in Hindi medium as well as English medium. It believes unity in diversity. Apart from celebrating all the National festivals, we also encourage extension and outreach activities supporting a social cause. Our NCC and NSS wings train our students and incorporate discipline and work culture. They have successfully created a national consciousness and social awareness in the students. BHRAM - DAN - for social organizations like Anath Ashrams, Hospitals, etc. International Yoga Day - 21st of June. National Voters Day - 25/01/2023. Hindi Diwas - 14/09/2023. Telgu Day Blood donation camps Health checkups Students from various communities given priority and preference as per the DOST admission process. Economically weak students helped with scholarships.

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

As India is a democratic country, various types of people from various religions independent of caste, economic, religions, social status are provided every right of the constitution. By following the constitutional norms institution is conducting various cultural programmes and awareness programmes like banning of plastics, hygiene and Swacch Bharat, etc. Students need to have

skills, knowledge and values to maintain balance between livelihood and health. The institution provides them an effective, supportive, safe, accessible and affordable learning environment. The college community value system emphasizes on these elements. The students are encouraged to participate in the cultural, ethical, professional programmes. There is a code of conduct developed for students and staff which they have to follow mandatorily.

| File Description  | Documents                 |
|---|---------------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**      **A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Code of Ethics - policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college celebrates national festivals to commemorate the sacrifices of the freedom fighters to free the nation from the

clutches of foreign rule. The celebration of these days motivates the youth to be noble in their attitude and take moral responsibility to build a strong nation. All the faculty, students, NSS and NCC wings celebrate Independence Day and Republic Days by hoisting the national flag and spread the message of freedom, peace and harmony. The birth anniversaries of national leaders, scientists, poets are celebrated to commemorate their visionary thoughts to unite the people towards oneness. Eminent persons from respective fields are invited to interact with the students and faculty. Further, International Women's Day is celebrated to recognize significant contribution by women folk, International Human Rights physical, social and cultural wellbeing and respect towards rights of the fellow citizens. Voters Day is celebrated to motivate eligible students to enroll as a voter and also give awareness on the duties and rights of a loyal citizen. The efforts of the college in celebrating the special days are to create an environment for inclusiveness. Besides special days, co-curricular, cultural and sports competitions are organized for the holistic development of the students.

| File Description   | Documents                 |
|--|---------------------------|
| Annual report of the celebrations and commemorative events for during the year | <a href="#">View File</a> |
| Geotagged photographs of some of the events                                    | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Hindi Mahavidyalaya emphasis on developing a sense of ethics in the institution and community, making it conscious of its obligations to the society and the nation.. The Primary goal of these programmes is to involve students in community service and Promote social justice.

The Programmes result in sensitizing the students to become responsible and compassionate citizens which in turn result bringing about a more inclusive and just society.

An NSS unit is established and since its inception many social

outreach programs and activities have happened having the postgraduate students have found an avenue to contribute to social causes.

The programmes ranged from Blood donation camps, health check up camps to helping in election duties, creating awareness

. The NSS/NCC units help in organizing the International Yoga Day celebrations as also Yoga classes.

In becoming dependent many individuals have started owning vehicles and peak traffic hours in cities are a hell to face. creating public awareness about vehicle driving and rules helps a lot in smooth utilization of resources ,creating less pollution and encouraging new business avenues along with saving precious time and many more advantages to be seen in near future.

| File Description                            | Documents   |
|---|---|
| Best practices in the Institutional website | <a href="https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=10">https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=10</a> |
| Any other relevant information              | Nil   |

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

#### Institutional Distinctiveness

Hindi Mahavidyalaya is one of the renowned educational institutions in India that provides quality education to the student's community since 1961. The institution is imparting high quality, innovative and industry integrated skill-based education in the emerging areas of arts, science, technology, commerce, management and vocational programmes.

It is the only institution in whole of south India which provides UG & PG Programmes in Hindi Medium, Hindi being our national language, many Hindi speaking people are provided basic educations helping them rise to higher levels. In this way it is helping in building up national integration and fulfilling the NEP 2020 aspirations also.

The students are encouraged to organize and participate various state and central government competitions with the help of organizations like HINDI PRAHAR SABHA. The students are members in various committees of the college and help in managing their problems.

The Hindi medium students from poor background who are needy and good at academics are helped out with scholarships by various organizations apart from state government scholarships.

Students are made to realise our culture and constitutional rights by conducting quiz porgramme related to the constitution of India, voters day celebration, patriotic cultural programmes, etc.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The first step in ensuring quality education is the course design, especially the types of subjects, number of candidates, course structure, complete details of the subject and subject material in accordance with the CBCS structure. There is a systematic process for development, review and implementation of curriculum for all developments in our institution. The objective of the institution is to build technical and managerial capacity in the global scenario of the country, with all the essential priorities.

The curriculum has been designed to acquire knowledge of new technologies and thereby create opportunities at the regional, National and International level. The curriculum constitutes the necessary background knowledge to build skills. The key components in curriculum formation are based and guided by:

1. Curriculum from various reputed Indian and International Universities.
2. Direct Outcomes of Professional framework programme.
3. Recommendations from Industry experts and alumni.
4. The institution incorporates the skill components in the syllabus depending upon the market trend & requirement.
5. Various certificate programme ( Skill based & Communication skills) are included in the curriculum.
6. Projects & internships are made part of curriculum.
7. MOUs with industry to facilitate the students to gain the knowledge.
8. Projects & Internship are included as part of curriculum

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload additional information, if any | <a href="#">View File</a>   |
| Link for additional information       | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/003%20PO'S%20&amp;%20CO'S%202022-23.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/003%20PO'S%20&amp;%20CO'S%202022-23.pdf</a> |

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

4 programmes

| File Description                                 | Documents                 |
|--|---------------------------|
| Minutes of relevant Academic Council/BOS meeting | <a href="#">View File</a> |
| Details of syllabus revision during the year     | <a href="#">View File</a> |
| Any additional information                       | No File Uploaded          |

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

423

| File Description  | Documents                 |
|---|---------------------------|
| Curriculum / Syllabus of such courses   | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses | <a href="#">View File</a> |
| MoUs with relevant organizations for these courses, if any                                  | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

0

| File Description  | Documents                 |
|---|---------------------------|
| Minutes of relevant Academic Council/BoS meetings       | <a href="#">View File</a> |
| Any additional information                              | No File Uploaded          |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

20

| File Description                                     | Documents                 |
|--|---------------------------|
| Minutes of relevant Academic Council/BoS meetings    | <a href="#">View File</a> |
| Any additional information                           | No File Uploaded          |
| List of Add on /Certificate programs (Data Template) | <a href="#">View File</a> |

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The overall development of the students needs Kaleido Scopie exposure to various aspects so as to bring up an overall personality development in him, thus making him efficient enough to face the present global issues. In this context we have to educate him on an integrated cross-cutting issues related to gender, the environment and sustainability, personal values and morals, code of conduct, Professional Ethics, Human Values, etc. To achieve the above said purpose the college has introduced a variety of subjects in the curriculum which aims at developing career skills, social values, personality values, local sensitivity etc. thereby making the student strong to face the global problems and global competitions. Subjects like Ethics, Human Values, Human Resources and Organizational Behaviour and Community Outreach (HVCO) through NSS & NCC, Environmental Studies, Gender Sensitisation, etc. are mandatorily included in the curriculum for all programmes.

| File Description  | Documents                 |
|---|---------------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

2

| File Description   | Documents                 |
|--|---------------------------|
| List of value-added courses                                    | <a href="#">View File</a> |
| Brochure or any other document relating to value-added courses | <a href="#">View File</a> |
| Any additional information                                     | No File Uploaded          |

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

300

| File Description           | Documents                 |
|----------------------------|---------------------------|
| List of students enrolled  | <a href="#">View File</a> |
| Any additional information | No File Uploaded          |

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

166

| File Description  | Documents                 |
|---|---------------------------|
| List of programmes and number of students undertaking field projects / internships / student projects | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

### 1.4 - Feedback System

|   |                              |
|---|------------------------------|
| <b>1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni</b> | <b>B. Any 3 of the above</b> |
|---|------------------------------|

| File Description  | Documents   |
|---|---|
| Provide the URL for stakeholders' feedback report   | <a href="https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=30">https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=30</a> |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | <a href="#">View File</a>   |
| Any additional information  | <b>No File Uploaded</b>   |

|   |   |
|---|---|
| <b>1.4.2 - The feedback system of the Institution comprises the following</b> | <b>A. Feedback collected, analysed and action taken made available on the website</b> |
|---|---|

| File Description                              | Documents   |
|---|---|
| Provide URL for stakeholders' feedback report | <a href="https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=30">https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=30</a> |
| Any additional information                    | <b>No File Uploaded</b>   |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment of Students**

**2.1.1.1 - Number of students admitted (year-wise) during the year**

**382**

| File Description                        | Documents                 |
|---|---------------------------|
| Any additional information              | <b>No File Uploaded</b>   |
| Institutional data in prescribed format | <a href="#">View File</a> |

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information                                    | No File Uploaded          |
| Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Hindi Mahavidyalaya organises various student centric activities to cope up with the curriculum. The students of all the courses are allotted mentors in the ratio of 1:20. The slow learners are identified from each course and remedial classes are scheduled alongwith their regular classes. The institution has organized a bonding between the teacher and students through which students personal and academic goals are reached through parent teacher meet. The mentor also identifies and hones the other skills and strengths in students which help to build confidence and thereby they show improvement in academic performances. The socio-economic back ground of the students causing their inefficiency is addressed by the mentor and solution suggested whenever necessary, the parents are involved to deal with the academic, psychological and social problems faced by students. Students good at academics are given opportunity to take part in projects and technical progress of institute. They are also given the responsibility to hand hold the week students & help them out in various ways. This helps develop idea of sharing and encouraging rising together. The most active students in the classes are given opportunity to improve their communication skills and leadership as also team building qualities by nominating them as class representative who takes care of the student's personal problems. He is a part of the student council.

Remedial classes are conducted for slow learners.

Question banks are provided unitwise.

Periodic tests are conducted.

.Parents teacher meetings are organised time to time.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.hindimahavidyalaya.ac.in/Library/EResource">https://www.hindimahavidyalaya.ac.in/Library/EResource</a> |

### 2.2.2 - Student – Teacher (full-time) ratio

| Year       | Number of Students | Number of Teachers |
|------------|--------------------|--------------------|
| 30/04/2024 | 1005               | 60                 |

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

To make learning simple various learning methods are implemented like applications of subject topics, experimental learning and quizzes are organized. Participative learning is encourage to make the classes lively and target their doubts while learning the topic. The students who are slow in learning and capturing the subject being taught multiple times with their interest. If the teacher fails to deliver them through other students learning has been achieved for the slow students. For the students who are economically weaker and facing personal problems can be taught simultaneously and are provided reference materials for free of cost. The problems of weak students (SC/ST/BC) who lack basic resources are the first priority of the college. Slow students are provided with corrective classes. Also many students do not have previous knowledge of the subject. This has to set before starting the subject. These introduction classes are also taken by teachers before the regular class starts. The teaching process is made interesting by interactive sessions and student seminars through which bright students have the opportunity to improve their leadership skills and communication skills and also reaching the slow students problems. These seminars also encourages self learning. Students are taken to field visits to show them practically what they are learning.

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |
| Link for additional Information   | Nil                       |

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT based learning is provided by the institution to the students. Our Institute has made all departments like Examination Branch, Office Automation. Every department is computerized. The admissions, results are all online. Our library is totally automated so that teachers can read books online and help students to do so. Online material distribution is one way which helped cope up with Covid Lockdown. Teachers using smart boards saved time and improved clarity over the subject. Even then students seminars and project presentation done using smart board. ICT tools like Projectors, E-resources like Google classrooms, PPTs, E-materials have been provided for the students to make the learning process more interesting. During emergency holidays like Covid period, Google classrooms, Meet was used in order not to waste the student time.

| File Description   | Documents   |
|--|---|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf</a> |
| Upload any additional information  | No File Uploaded  |

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

1:20

| File Description  | Documents                 |
|---|---------------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | <a href="#">View File</a> |
| Circulars with regard to assigning mentors to mentees                       | No File Uploaded          |

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

To make learning simple various learning methods are implemented like applications of subject topics, experimental learning and quizzes are organized. Participative learning is encourage to make the classes lively and target theor doubts while learning the topoc. The students who are slow in learning and capturing the subject being taught multiple times with their interest. If the teacher fails to deliver them through other students learning has been achieved for the slow students. For the students who are economically weaker and facing personal problems can be taught simultaneously and are provided reference materials for free of cost. The problems of weak students (SC/ST/BC) who lack basic resources are the first priority of the college. Slow students are provided with corrective classes. Also many students do not have previous knowledge of the subject. This has to set before starting the subject. These introduction classes are also taken by teachers before the regular class starts. The teaching process is made interesting by interactive sessions and student seminars through which bright students have the opportunity to improve their leadership skills and communication skills and also reaching the slow students problems. These seminars also encourageself learning. Students are taken to field visits to show them practically what they are learning.

| File Description  | Documents                 |
|---|---------------------------|
| Upload the Academic Calendar and Teaching Plans during the year | <a href="#">View File</a> |

#### 2.4 - Teacher Profile and Quality

##### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

55

| File Description   | Documents                 |
|--|---------------------------|
| Year-wise full-time teachers and sanctioned posts for the year | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI   | No File Uploaded          |
| Any additional information                                     | No File Uploaded          |

#### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

16

| File Description  | Documents                 |
|---|---------------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

#### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

13

| File Description  | Documents                 |
|---|---------------------------|
| List of teachers including their PAN, designation, Department and details of their experience | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

75

| File Description   | Documents                 |
|--|---------------------------|
| List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

98

| File Description  | Documents        |
|---|------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | No File Uploaded |
| Upload any additional information   | No File Uploaded |

### 2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

IT Integration has been very helpful in examination management system by conducting continuous Internal Assessment. By using digitalization the results will be very accurate and will be reached in time. Human errors can be avoided. Transparency, Time Management and efficient work can be done by IT integration and reforms in the examination procedures. The whole testing process has been made more modern and faster through this IT integration. The preparation of a self-service website for all stake holders (Students, Principals and Heads of the Departments) to facilitate online examination forms, accreditation procedures, online admission card production taking internal marks, the result publication and Grade generation card. To avoid human errors, digital marking during checking answer scripts is followed. This helps in improving consistency and accuracy. The selection of testers by senior coordinators ensures to maintain confidentiality and transparency. Test automation is used to produce results in a timely manner. These pave the way for accurate calculation of SGPA, CGPA and students marks from Page 32/73 11-06-2024 11:01:12 Annual Quality Assurance Report of HINDI MAHAVIDYALAYA semester results.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional Information | <a href="#">NIL</a>       |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The main objective of our institute is outcome Based Education System. After consultation with stakeholders these POs, PSOs, COs have been developed to provide a comprehensive plan which is widely distributed and publicized in various ways such as the demonstration and / or communication specified below. Students are made aware of these POs, PSOs and COs by all including Heads of the Departments, Faculty, Classroom Teachers, Mentors Programme / ISO Coordinators who inform students and raise awareness and emphasize the need to get good results. The student should come out of a programme with Specific Skills and achievements in the form of knowledge, maturity levels, personality development, etc. All these are specific under PSOs. These PSOs are prepared by programme moderators in consultation with course moderators. The Principal first approves it and then. This has to be approved by the BOS which consists of Heads of the Departments along with subject specialities for each department after discussing. The learning outcomes (CO) are directly related to the subject knowledge and are a measure of the depth of the core topics, consistency in the knowledge of subject coordinators in consultation with concerned faculty members.

| File Description   | Documents   |
|--|---|
| Upload COs for all courses (exemplars from the Glossary) | <a href="#">View File</a>   |
| Upload any additional information                        | No File Uploaded  |
| Link for additional Information                          | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/003%20PO'S%20&amp;%20CO'S%202022-23.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/003%20PO'S%20&amp;%20CO'S%202022-23.pdf</a> |

## 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

In order to achieve POs and COs defined for a specific programme / course we need a clear set of learning outcomes and an assessment system. A qualitative measure of how the programme outcomes are achieved is embedded in the programme outcomes from where learning outcomes are drawn. The programme coordinator prepares the COs, Pos and PSOs map of all courses in consultation with strategic members. The assessment methods are both direct and indirect methods. The direct methods include internal tests, Semester - end - exams and questionnaires. Indirect methods include feedbacks, placements, students going for higher education, etc. All these assessments are carried out using statistical methods analysis.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/003%20PO'S%20&amp;%20CO'S%202022-23.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/003%20PO'S%20&amp;%20CO'S%202022-23.pdf</a> |

## 2.6.3 - Pass Percentage of students

### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

266

| File Description  | Documents                 |
|---|---------------------------|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | <a href="#">View File</a> |
| Upload any additional information   | No File Uploaded          |
| Paste link for the annual report  | Nil                       |

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=8>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research and Innovations are the back bone and prerequisites for development of any institute or industry. They should be mandatorily made a part of the curriculum of a minor level for students and encouraged at a major level for staff. This center aims at providing basic and necessary infrastructure resources and facilities to promote research work on and off within the limit of campus its capability due to limited resources, the institution may not be able to fund all research activities but encourages applying to funding agencies. The institution also provides partial support. The institution promotes innovation by providing peer-reviewed peer-to-peer incentives, hand writing and cop right notices. The center offers free hand to report results and findings. A research committee comprising the Director of R & D, Head of the Departments, academic experts will look into funding institutions and related matters. The committee also monitors the impact of research and consultation principles, ethics, privacy, human rights, health and safety issues and property damage.

| File Description   | Documents   |
|--|---|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | <a href="#">View File</a>   |
| Provide URL of policy document on promotion of research uploaded on the website  | <a href="https://www.hindimahavidyalaya.ac.in/Research/ResearchPolicy">https://www.hindimahavidyalaya.ac.in/Research/ResearchPolicy</a> |
| Any additional information   | No File Uploaded  |

### 3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

506541

| File Description  | Documents                 |
|---|---------------------------|
| Minutes of the relevant bodies of the institution regarding seed money                                      | <a href="#">View File</a> |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | <a href="#">View File</a> |
| List of teachers receiving grant and details of grant received  | No File Uploaded          |
| Any additional information  | No File Uploaded          |

**3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year**

NIL

| File Description  | Documents        |
|---|------------------|
| e-copies of the award letters of the teachers                     | No File Uploaded |
| List of teachers and details of their international fellowship(s) | No File Uploaded |
| Any additional information  | No File Uploaded |

**3.2 - Resource Mobilization for Research**

**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

NIL

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations | <a href="#">View File</a> |
| List of projects and grant details   | No File Uploaded          |
| Any additional information   | No File Uploaded          |

### 3.2.2 - Number of teachers having research projects during the year

NIL

| File Description                          | Documents                 |
|---|---------------------------|
| Upload any additional information         | No File Uploaded          |
| Paste link for additional Information     | Nil                       |
| List of research projects during the year | <a href="#">View File</a> |

### 3.2.3 - Number of teachers recognised as research guides

NIL

| File Description  | Documents                 |
|---|---------------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | No File Uploaded          |
| Institutional data in Prescribed format   | <a href="#">View File</a> |

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

NIL

| File Description                          | Documents                 |
|---|---------------------------|
| Supporting document from Funding Agencies | <a href="#">View File</a> |
| Paste link to funding agencies' website   | Nil                       |
| Any additional information                | No File Uploaded          |

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The center provides an ideal environment for promotion of innovation and incubation. Resources and guidance is passed to students and they are encouraged to participate in use of technology for community needs, support is provided in writing, publication of research papers and obtaining patents. Awareness meetings, workshops, seminars and guest talk are organized in which students are given opportunity to interact directly with entrepreneurs who excel in their field. The main objective of the Incubation center is to help students transform their ideas into technology initiation. Forums are being held to share information on emerging technologies. Model shows are held. Students are awarded cash prizes for best models. Useful prototypes creation in Agriculture and Rural development is encouraged by providing students with necessary resources. As part of curriculum field visits are made mandatory so as to encourage students to gain more knowledge and better industrial exposure. The college is known for center for small, medium enterprises - MSME. Keeping the development of community as a priority, development of affordable community related projects are encouraged. Students are encouraged to demonstrate their model in generation contests, competitions, run by other organizations by providing financial assistance to them.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

4

| File Description                                     | Documents                 |
|--|---------------------------|
| Report of the events                                 | No File Uploaded          |
| List of workshops/seminars conducted during the year | <a href="#">View File</a> |
| Any additional information                           | No File Uploaded          |

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

D. Any 1 of the above

| File Description   | Documents        |
|--|------------------|
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | No File Uploaded |
| Any additional information   | No File Uploaded |

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

03

| File Description   | Documents        |
|--|------------------|
| URL to the research page on HEI website  | Nil              |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | No File Uploaded |
| Any additional information   | No File Uploaded |

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

4

| File Description  | Documents                 |
|---|---------------------------|
| List of research papers by title, author, department, and year of publication | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0

| File Description                      | Documents        |
|---------------------------------------|------------------|
| Upload any additional information     | No File Uploaded |
| Paste link for additional information | Nil              |

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

0

| File Description                                  | Documents        |
|---|------------------|
| Any additional information                        | No File Uploaded |
| Bibliometrics of the publications during the year | No File Uploaded |

**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**

**3.4.6.1 - h-index of Scopus during the year**

0

| File Description   | Documents        |
|--|------------------|
| Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | No File Uploaded |
| Any additional information   | No File Uploaded |

**3.5 - Consultancy**

**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

0

| File Description   | Documents        |
|--|------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | No File Uploaded |
| List of consultants and revenue generated by them  | No File Uploaded |
| Any additional information   | No File Uploaded |

**3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year**

0

| File Description  | Documents        |
|---|------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | No File Uploaded |
| List of training programmes, teachers and staff trained for undertaking consultancy   | No File Uploaded |
| List of facilities and staff available for undertaking consultancy  | No File Uploaded |
| Any additional information  | No File Uploaded |

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

To make the student aware of social status of problems various extension activities have been conducted by the NSS department. Blood donation camps organized. Health check-ups for all neighborhood outside people arranged. Students were made aware of voting rights ( Awareness programme ) She teams invited to college to educate students about their social responsibilities. Students informed about punishments for ragging and she team help line extended. Cyber Crimes analyzed by police team who and their impact on society was discussed A village was adopted by NSS students and its welfare looked after. College let out for various National and state level exams. Women empowerment cell created and students given guidance to discuss their personal issues & grievances. No plastic Rallies taken out . Ladies Hostel maintained in the premises for students coming from interior to study here. Students encouraged for higher education by providing documental support Pollution free atmosphere maintained in the Institute.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

**3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year**

0

| File Description   | Documents        |
|--|------------------|
| Number of awards for extension activities in during the year | No File Uploaded |
| e-copy of the award letters                                  | No File Uploaded |
| Any additional information                                   | No File Uploaded |

**3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

25

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Reports of the events organized | <a href="#">View File</a> |
| Any additional information      | No File Uploaded          |

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

15

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Reports of the events      | <a href="#">View File</a> |
| Any additional information | No File Uploaded          |

**3.7 - Collaboration**

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

150

| File Description                               | Documents        |
|--|------------------|
| Copies of documents highlighting collaboration | No File Uploaded |
| Any additional information                     | No File Uploaded |

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

15

| File Description  | Documents        |
|---|------------------|
| e-copies of the MoUs with institution/ industry/ corporate house  | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | No File Uploaded |
| Any additional information  | No File Uploaded |

**INFRASTRUCTURE AND LEARNING RESOURCES**

**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The College campus area is 3 acres centrally located. The college has adequate classrooms of various sizes for classes of various groups and strengths. All the classrooms are well ventilated and sufficient number of benches and fans. The classrooms are well equipped along with computing system and Internet facility. Besides the building, the college has spacious playground for sportsactivities. The college has cultivated an atmosphere providing the importance to extracurricular and support services organized by department of NSS and NCC. All faculties deliver their lectures using digital boards with preparation of PPT. All the faculties are very experienced and efficient teaching overall teaching and learning process is based on ICT which is highly interactive. The college has allotted separate floor for library. It is well equipped with a separate reading room. It has number of Books, Newspapers, Online E-journals, etc. the college has a laboratories i.e. chemistry, botany, zoology, computer science,

etc. workshops / awareness programmes / skill training programmes for the use of new infrastructure ensures the appointment of adequate technology. The available infrastructure is used effectively that conventional college learning process, hours, certificate courses, campus is used as a center for Government Examinations University Employment, Conferences,

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf</a> |

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Cultural activities, sports and yoga go a long way in building up the personality of students. The institute possesses adequate facilities for sports, games and cultural activities. The college have large playground with provision for multiple games such as hockey, volley ball, basketball, cricket and kho-kho and it provides tennis court. Some of the indoor games are available in college like carom board, chess, gymnasium. To conduct cultural activities in the college, there is a cultural committee. This committee organizing many cultural programmes including literacy events. Committee organizes some interesting cultural competitions like singing, elocution, painting, essay writing, quiz, rangoli, poster making, mehandi models, slogan writing, etc. games help to students to improve them physically and mentally. Talented students are honoured with medals, trophies and certificates. The aim of the Hindi Mahavidyalaya to support students to participate and succeed in the Well maintained floors, easy decoration and the gracious provision of yoga mats, enabling students to experience mental, physical and soul interaction. Yoga practice is a gift of peaceful global life. It is conducted in auditorium hall. group program. Hindi Mahavidyalaya has a yoga center with its own cool ambience andwell maintained floors, easy decoration and the graciousprovision of yoga mats, enabling students to experience mental, physical and soul interaction. Yoga practice is a gift of peaceful global life. It is conducted in auditorium hall.

| File Description                      | Documents   |
|---------------------------------------|---|
| Geotagged pictures                    | <a href="#">View File</a>   |
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf</a> |

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

12

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | <a href="#">View File</a> |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a> |

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

2881649

| File Description   | Documents                 |
|--|---------------------------|
| Upload audited utilization statements                      | No File Uploaded          |
| Details of Expenditure, excluding salary, during the years | <a href="#">View File</a> |
| Any additional information                                 | No File Uploaded          |

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library can play significant role in providing a good education and knowledge at high quality. Computerisation of library books helps in calculating and distribution. To support the system and Page 46/73 11-06-2024 11:01:13 Annual Quality Assurance Report of HINDI MAHAVIDYALAYA services of automation the library makes use of computers and various technologies. Library automation is achieved using integrated systems of a

set of connected modules responsible for managing cliff sub-operating systems. An added advantage is the seamless integration of default library systems with seamless connected data (such as word authorization data, title access system etc). Hindi Mahavidyalaya has fully computerized library Management System Software - Pixmindz Labs Solutions. The entire database is updated frequently. NLIST is available for students and faculty members. Any registered student of our college can easily go and search for information about his or her desired book on our website and know if the book is available or not.

HMV E-Lib E-Resources Inflibnet - [www.nlist.inflibnet.ac.in](http://www.nlist.inflibnet.ac.in)  
Delnet -

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.hindimahavidyalaya.ac.in/Library/LibraryResources">https://www.hindimahavidyalaya.ac.in/Library/LibraryResources</a> |

**4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

B. Any 3 of the above

| File Description  | Documents                 |
|---|---------------------------|
| Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership | <a href="#">View File</a> |
| Upload any additional information   | No File Uploaded          |

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

268461.85

| File Description   | Documents                 |
|--|---------------------------|
| Audited statements of accounts   | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

48

| File Description   | Documents                 |
|--|---------------------------|
| Upload details of library usage by teachers and students | <a href="#">View File</a> |
| Any additional information                               | No File Uploaded          |

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college IT Policy incorporates appropriate ethics of internet use on campus and directs all participants on how college resources can be used in accordance with existing national laws and regulations. Users of network services on campus are required to agree that they will not use the same for illegal or unethical activities. They are also required to refrain from any actions that would jeopardize the security of the data and the integrity of the Internet's infrastructure. The policy is updated regularly and the latest version is available on the college website. Any financial or other damages arising out of non-compliance with the rules set out in the policy shall be deemed the liability of the user responsible for that.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/ICT%20ENABLED%20ROOM.pdf</a> |

#### 4.3.2 - Student - Computer ratio

| Number of Students | Number of Computers |
|--------------------|---------------------|
| 1050               | 150                 |

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

| File Description                                  | Documents        |
|---|------------------|
| Details of bandwidth available in the Institution | No File Uploaded |
| Upload any additional information                 | No File Uploaded |

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

C. Any two of the above

| File Description   | Documents   |
|--|---|
| Upload any additional information                            | No File Uploaded  |
| Paste link for additional information                        | <a href="https://www.hindimahavidyalaya.ac.in/AboutUs/Infrastructure">https://www.hindimahavidyalaya.ac.in/AboutUs/Infrastructure</a> |
| List of facilities for e-content development (Data Template) | No File Uploaded  |

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

7488898

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Audited statements of accounts    | <a href="#">View File</a> |
| Upload any additional information | No File Uploaded          |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

There are programs and procedures in place for the care and use of physical, educational and support resources such as laboratory, sports field, computer, classroom etc. at the facility. Maintenance of physical, educational and support facilities is performed by the relevant departments with the assistance of daily and periodic domestic workers. Also take care to keep equipment, machinery, etc in working condition. In the event of a breakdown it is followed by the normal delivery process. A supervisor is appointed to monitor and maintain resources and housing

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

#### STUDENT SUPPORT AND PROGRESSION

##### 5.1 - Student Support

##### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

620

| File Description  | Documents                 |
|---|---------------------------|
| Upload self-attested letters with the list of students receiving scholarships | <a href="#">View File</a> |
| Upload any additional information   | No File Uploaded          |

**5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year**

44

| File Description                        | Documents                 |
|---|---------------------------|
| Upload any additional information       | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**B. Any 3 of the above**

| File Description                              | Documents   |
|---|---|
| Link to Institutional website                 | <a href="https://www.hindimahavidyalaya.ac.in/NewsLetter/News">https://www.hindimahavidyalaya.ac.in/NewsLetter/News</a> |
| Details of capability development and schemes | <a href="#">View File</a>   |
| Any additional information                    | No File Uploaded  |

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

15

| File Description  | Documents                 |
|---|---------------------------|
| Any additional information  | No File Uploaded          |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | <a href="#">View File</a> |

|   |                              |
|---|------------------------------|
| <b>5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees</b> | <b>B. Any 3 of the above</b> |
|---|------------------------------|

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |

**5.2 - Student Progression**

**5.2.1 - Number of outgoing students who got placement during the year**

48

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | No File Uploaded          |

**5.2.2 - Number of outgoing students progressing to higher education**

240

| File Description                                  | Documents        |
|---|------------------|
| Upload supporting data for students/alumni        | No File Uploaded |
| Details of students who went for higher education | No File Uploaded |
| Any additional information                        | No File Uploaded |

**5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year**

**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

2

| File Description                           | Documents                 |
|--|---------------------------|
| Upload supporting data for students/alumni | <a href="#">View File</a> |
| Any additional information                 | No File Uploaded          |

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year**

36

| File Description                           | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates | <a href="#">View File</a> |
| Any additional information                 | No File Uploaded          |

**5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution**

An active student council brings out the leadership qualities in students and involves the student in college administration and activities so as to lure him into the development of college thereby improving his work culture. Students have actively participated in academic, administrative and

institutional committees. Every programme has a class room, a class representatives as well as an incharge class teacher nominated by the head of the department. These class committees are active in providing feedback regarding various issues at the meeting which is held regularly at least twice each semester. Cultural and sports events where they assist in organizing and managing Intra and Inter college events. In this process they are motivated to use their communication skills so as to interact with other college students. Hostel management students provide all emotional support to hostel students and help in managing and administrations the hostel affair. Living away from this home, they have an opportunity to grow individuality.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional information | <a href="https://www.hindimahavidyalaya.ac.in/NAAC/Index#">https://www.hindimahavidyalaya.ac.in/NAAC/Index#</a> |

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

40

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | No File Uploaded          |
| List of sports and cultural events / competitions organised per year | <a href="#">View File</a> |
| Upload any additional information                                    | No File Uploaded          |

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

An alumnus is the stamp of an institute in many ways as it gives a measure of its strengths and weaknesses. Hindi Mahavidyalaya and Alumni always maintain and create their relationship. The Alumni Association plays an interphase role between alumni, staff and students. Hindi Mahavidyalaya alumni is presently working in various positions around the world and proving themselves in their fields. Alumni students see the

outside world and work in an organization with variety of skills and knowledge which they have learnt from institution. They share and guide the present students to compete in interviews, share their knowledge and encourage them in developing their career with their ideas, skills and latest technologies applied in various field. They also guide them to understand and dwelling in business culture. Hindi Mahavidyalaya organizes frequent alumni meets that extend their services at various levels in the management of the Institution. They also have a major role to play in the student counseling and placement cells. They co-operate and co-ordinate with the staff, students and management to take this institute to new heights.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://www.hindimahavidyalaya.ac.in/StudentSupport/AlumniAssociation">https://www.hindimahavidyalaya.ac.in/StudentSupport/AlumniAssociation</a> |

|  |                       |
|--|-----------------------|
| <b>5.4.2 - Alumni's financial contribution during the year</b> | <b>E. &lt;2 Lakhs</b> |
|--|-----------------------|

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The effective governance of the Institute leads to achieve the vision. There are various statutory and non statutory bodies formed by the stake holders of the college. The IQAC coordinator will schedule the strategic plan for forthcoming academic year in consultation with the IQAC Committee Members. The plan after approval of the statutory bodies will be implemented by non statutory committees. It is the statutory bodies -Board of studies, Academic council, Governing Council, Managing Committee, Finance Committee approves the programmes Scheduled by the IQAC for effective Governance of academic and administrative activities. The non-statutory

bodies which comprise of various committees will execute the decisions taken over by the statutory bodies.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <a href="#">View File</a>   |
| Paste link for additional Information | <a href="https://www.hindimahavidyalaya.ac.in/AboutUs/VisionMission">https://www.hindimahavidyalaya.ac.in/AboutUs/VisionMission</a> |

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Institution pursues an Internal redistribution policy. The committee headed by the Principal communicates all decisions related to educational and non-academic to the Governing Council. The college committees perform and implement the same operational procedures approved by the Governing Council through all departments. The departmental head takes the responsibility to manage the day to day operation and to look after curriculum related activities. Other college units such as NCC, NSS, Sports, Arts, Library work by forming various committees club, organizations and students are involved in decision making process.

| File Description  | Documents   |
|---|---|
| Upload strategic plan and deployment documents on the website | <a href="#">View File</a>   |
| Upload any additional information                             | No File Uploaded  |
| Paste link for additional Information                         | <a href="https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=5">https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=5</a> |

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

College administrators provide free agency and agreement to the principal and departmental committees to lead all College study activities. They regularly meet and take the necessary steps to develop and implement institutional strategic plans. Mentorship is introduced in all departments and is closely monitored by

the Principal and Vice Principal. They invite suggestions from senior staff and research the objectives of the institution as a whole Annual Quality Assurance Report of HINDI MAHAVIDYALAYA and take steps to develop as much as possible. and recommends management to fix it. The following strategies are used by the institution to monitor and evaluate policies: The feedback system (Regular feedback from Stake holders, Alumni Members, Staff and Regular meetings of the Councils (Governing Council, Managing Council and IQAC) Regular visits of the Principal and the Vice principal to the departments and interaction Periodical Academic Audit Team visits to the departments (Twice in a Semester). Annual Evaluation and Presentation by each Department and Programme Committee Heads of the departments monitor the system of each department regularly.

| File Description                                       | Documents   |
|--|---|
| Strategic Plan and deployment documents on the website | <a href="#">View File</a>   |
| Paste link for additional information                  | <a href="https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=5">https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=5</a> |
| Upload any additional information                      | No File Uploaded  |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The executive council makes all the policies and reports through secretary. According to University Government Guidelines official bodies such as IQAC Cell, Anti ragging cell, Grievance Cell, Women Empowerment Cell, etc. are included in the institutional organizational system and helps in making appropriate decisions within the organizational framework. Management staff is involved in every committee and monitoring planning and implementation of decisions study and evaluation.

There are various structures that provide leadership in education and administration at the institution. The high level of internal allocation through the independent departmental system and Annual Quality Assurance Report of HINDI MAHAVIDYALAYA participatory decision-making process is effective.

The teaching and non-teaching faculty has the advantages of PF, ESI, Common Leaves, Acquired Leaves, Medical Leaves and

Maternity Leaves etc., Hiring is made in accordance with University policy, a body involving the Secretary, Dean Academic Affairs. The Principal, HOD and Subject Specialists determine the eligibility of the counselor for his / her performance in the interview in accordance with the requirements.

| File Description                                    | Documents   |
|---|---|
| Paste link to Organogram on the institution webpage | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/orgonogram.pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/orgonogram.pdf</a> |
| Upload any additional information                   | <a href="#">View File</a>   |
| Paste link for additional Information               | Nil   |

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Documen                      | <a href="#">View File</a> |
| Screen shots of user interfaces                                 | <a href="#">View File</a> |
| Details of implementation of e-governance in areas of operation | <a href="#">View File</a> |
| Any additional information                                      | No File Uploaded          |

**6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Institute has effective welfare measures for teaching and non-teaching staff. Our Institution makes our staff comfortable by looking after this welfare measures:

1. EPF Annual Quality Assurance Report of HINDI MAHAVIDYALAYA
2. Health Insurance
3. Safe drinking water
4. Hygiene toilets
5. Paid leave for doing Ph.D's
6. Staff pursuing Ph.D is exempted from exam duties
7. Organizing health awareness programmes and free treatment in the hospitals inside the campus
8. Fitness centre facility in

the gym 9. Sponsoring and on duty facility for attending seminars and conferences 10. Free Wi-Fi facility in the campus 11. Yoga

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

**6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year**

9

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | <a href="#">View File</a> |

**6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year**

6

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |

**6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

9

| File Description  | Documents                 |
|---|---------------------------|
| Summary of the IQAC report  | No File Uploaded          |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | <a href="#">View File</a> |
| Upload any additional information   | No File Uploaded          |

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

**Response:** The institute has established a system of internal and external audits on annual financial performance to ensure compliance. Internal audit is conducted annually by the institution's internal financial committee. The committee fully verifies the details of income and expenditure and the internal audit compliance report. External audits are conducted once a year by an external agency. The methods used to monitor the efficient and effective use of financial resources are as follows: Prior to the start of the financial year, the principal submits a budget proposal, considering the recommendations made by heads of all departments, to management. The college budget includes ongoing costs such as salary, infrastructure purchases & maintenance costs, stationery & other utility bills etc., as well as recurring costs. Internal audit process: Expenses incurred under different headings are carefully monitored for securing credit and vouchers. If any discrepancies are found, the same is notified. External audit process: College accounts are regularly audited by a chartered accountant as required by government regulations. The auditor ensures that all payments are properly authorized after the audit, a report is submitted to management for review. The audited statement is duly signed by the management authorities and the chartered accountant.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

**6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)**

22272500

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | No File Uploaded          |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

**6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources**

**Response:** The main income for the institute is the student's tuition fee which is utilized for the purpose of salaries and college maintenance. Apart from this the management funds the college for various activities like seed money for academic activities. The infrastructure of the college is utilized in various ways and income generated from the cricket coaching ground, hostel for girls, certificate courses conducted like YOGA classes. The main help is from the alumni serving the college in various ways as faculty, for placement etc. The canteen maintained in the college brings in some funds, the gym is let out and funds utilized for college maintenance.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional Information | Nil                       |

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

**IQAC is the model link between statutory and non-statutory bodies which sees to the implementation and improvement of the overall systems.**

Its consistent action plan to improve quality academic performance has raised the institution to higher levels.

NAAC Cycle - IV Re-accreditation.

UGC granted Extension of Autonomous status(Cycle - III, 2023-2028).

NEP 2020 implemented.

Skill components are included in the course curriculum.

Introduced Practical oriented certificate programmes for UG students.

Developing participative Management among student fraternity.

Prepared Academic Calendar for 2023-2024.

Research oriented workshop and training programmes.

The best practice involved namely- Extension activities ,Women empowerment,Help to inculcate holistic education

Ensuring stake holders by taking feedback and acting on it.  
Ensuring high-level clarity and focus on institutional performance for improving quality.

Creating and making aware of accountability and reviewing the files for change of formats.

Encouraging use of IETS. Implementation of quality culture.

Provide a sound decision making committee to improve the functioning of the college.

Encouraging social services through NSS/NCC students.

Encouraging students for national services through NSS/NCC.

Promoting anti-pollution services - A step towards sustainable living.

Encouraging and helping faculty by promoting research culture.

Gender equality programmes.

Implemented 50:50 pattern in all PG courses.

Encourage skill development by linking Industry and academics (MOU's) :

A MOU with ITC, Solar Power System, Green Energy, Nergy Vidya - Esetials of Digital statutory E-filing.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC focuses on quality development in a variety of ways. They review the learning process, frameworks and practices. Learning outcomes are recorded time to time. Here is your example:  
Educational review at the beginning of the session - There are 3 major scholarly meetings scheduled on time. First - at the beginning of the session, second before the annual exam and third, at the end of the session. The meeting is attended by an internal audit committee, departmental HoDs, and a college campus. At the beginning of a new session, a new time-plan is prepared, a university and college education calendar is discussed, and other college work committees are formed. Also, the HoD's discussion of the results analysis was conducted before the Principal. Prior to the annual examination, instructions to invigilators, superintendents, staff and members of the examination committee are provided to the superintendent of the examination centre.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | Nil                       |

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution**

**A. Any 4 or all of the above**

**Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

| File Description   | Documents   |
|--|---|
| Paste the web link of annual reports of the Institution            | <a href="https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=3">https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=3</a> |
| Upload e-copies of accreditations and certification                | No File Uploaded  |
| Upload details of quality assurance initiatives of the institution | No File Uploaded  |
| Upload any additional information                                  | No File Uploaded  |

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Hindi Mahavidyalaya believes in gender equality and promotes the same through various activities, programmes to create a healthy and secured atmosphere on campus. Students are motivated through various gender equality speeches and programmes. As far as security measures are concern, the college has Installed CCTV Cameras: E- Surveillance with high resolution day and night video recording equipment in the campus covering the total premises ensuring security. The college has students grievance Redressal Cell were the students issues are addressed by the members. The girls students issues are addressed by the female members of the committee. The syllabus of the Academic programmes are so designed that it provides the students the awareness and knowledge about community values, ethics and behaviour. Awareness programmes conducted by the police Department on the special apps developed for women security is organized in the college for women. Separate Girls rooms is provided for the students.

The institution promotes woman empowerment by offering skill oriented courses.

Various awareness programmes for woman students are conducted.

She Team has trained the women staff & students how to use various Women helpline apps.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional Information | Nil                       |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geotagged Photographs          | <a href="#">View File</a> |
| Any other relevant information | No File Uploaded          |

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

This institute aims at keeping the college environment pollution free. There is effective waste management practice in the campus. Students along with faculty organize rallies for no plastic use to create awareness among all for building up a plastic free zone. Environment day is celebrated by planting trees and cleaning the campus by the NSS students. Paper based waste is reduced by atomization of office and exam work and encouraging ecommunication. We have MOUs with ITC to take care of the paper waste and e-waste: we maintain zero idle computers and printers. Solid waste management is outsourced to MEESEVA. The college collaborates with GHMC to clear biodegradable and nonbiodegradable waste. The GHMC drainage systems take care of liquid waste generated from science labs and toilets. Biomedical waste produced in science labs is disposed in accordance with the protocols

| File Description  | Documents                 |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | <a href="#">View File</a> |
| Geotagged photographs of the facilities   | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

|  |                              |
|--|------------------------------|
| <b>7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b> | <b>B. Any 3 of the above</b> |
|--|------------------------------|

| File Description                                 | Documents                 |
|--|---------------------------|
| Geotagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                   | No File Uploaded          |

|  |                                     |
|--|-------------------------------------|
| <b>7.1.5 - Green campus initiatives include</b>  |                                     |
| <b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b><br><br><b>1.Restricted entry of automobiles</b><br><b>2. Use of bicycles/ Battery-powered vehicles</b><br><b>3.Pedestrian-friendly pathways</b><br><b>4.Ban on use of plastic</b><br><b>5.Landscaping</b> | <b>A. Any 4 or All of the above</b> |

| File Description   | Documents                 |
|--|---------------------------|
| Geotagged photos / videos of the facilities                        | <a href="#">View File</a> |
| Various policy documents / decisions circulated for implementation | No File Uploaded          |
| Any other relevant documents                                       | No File Uploaded          |

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

**7.1.6.1 - The institution’s initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

| File Description  | Documents                 |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | <a href="#">View File</a> |
| Certification by the auditing agency                                      | <b>No File Uploaded</b>   |
| Certificates of the awards received                                       | <b>No File Uploaded</b>   |
| Any other relevant information  | <b>No File Uploaded</b>   |

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Geotagged photographs / videos of facilities                 | <a href="#">View File</a> |
| Policy documents and brochures on the support to be provided | No File Uploaded          |
| Details of the software procured for providing assistance    | No File Uploaded          |
| Any other relevant information                               | No File Uploaded          |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

This institution was established for a national cause to serve people who come from various states to read in Hindi medium as well as English medium. It believes unity in diversity. Apart from celebrating all the National festivals, we also encourage extension and outreach activities supporting a social cause. Our NCC and NSS wings train our students and incorporate discipline and work culture. They have successfully created a national consciousness and social awareness in the students. BHRAM - DAN - for social organizations like Anath Ashrams, Hospitals, etc. International Yoga Day - 21st of June. National Voters Day - 25/01/2023. Hindi Diwas - 14/09/2023. Telgu Day Blood donation camps Health checkups Students from various communities given priority and preference as per the DOST admission process. Economically weak students helped with scholarships.

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

As India is a democratic country, various types of people from various religions independent of caste, economic, religions, social status are provided every right of the constitution. By following the constitutional norms institution is conducting

various cultural programmes and awareness programmes like banning of plastics, hygiene and Swacch Bharat, etc. Students need to have skills, knowledge and values to maintain balance between livelihood and health. The institution provides them an effective, supportive, safe, accessible and affordable learning environment. The college community value system emphasizes on these elements. The students are encouraged to participate in the cultural, ethical, professional programmes. There is a code of conduct developed for students and staff which they have to follow mandatorily.

| File Description  | Documents                 |
|---|---------------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

A. All of the above

| File Description   | Documents                 |
|--|---------------------------|
| Code of Ethics - policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

7.1.11 - Institution celebrates / organizes national and international commemorative days,

events and festivals

The college celebrates national festivals to commemorate the sacrifices of the freedom fighters to free the nation from the clutches of foreign rule. The celebration of these days motivates the youth to be noble in their attitude and take moral responsibility to build a strong nation. All the faculty, students, NSS and NCC wings celebrate Independence Day and Republic Days by hoisting the national flag and spread the message of freedom, peace and harmony. The birth anniversaries of national leaders, scientists, poets are celebrated to commemorate their visionary thoughts to unite the people towards oneness. Eminent persons from respective fields are invited to interact with the students and faculty. Further, International Women's Day is celebrated to recognize significant contribution by women folk, International Human Rights physical, social and cultural wellbeing and respect towards rights of the fellow citizens. Voters Day is celebrated to motivate eligible students to enroll as a voter and also give awareness on the duties and rights of a loyal citizen. The efforts of the college in celebrating the special days are to create an environment for inclusiveness. Besides special days, co-curricular, cultural and sports competitions are organized for the holistic development of the students.

| File Description   | Documents                 |
|--|---------------------------|
| Annual report of the celebrations and commemorative events for during the year | <a href="#">View File</a> |
| Geotagged photographs of some of the events                                    | <a href="#">View File</a> |
| Any other relevant information   | No File Uploaded          |

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Hindi Mahavidyalaya emphasis on developing a sense of ethics in the institution and community, making it conscious of its obligations to the society and the nation.. The Primary goal of these programmes is to involve students in community service and Promote social justice.

The Programmes result in sensitizing the students to become

responsible and compassionate citizens which in turn result bringing about a more inclusive and just society.

An NSS unit is established and since its inception many social outreach programs and activities have happened having the postgraduate students have found an avenue to contribute to social causes.

The programmes ranged from Blood donation camps, health check up camps to helping in election duties, creating awareness

. The NSS/NCC units help in organizing the International Yoga Day celebrations as also Yoga classes.

In becoming dependent many individuals have started owning vehicles and peak traffic hours in cities are a hell to face. creating public awareness about vehicle driving and rules helps a lot in smooth utilization of resources ,creating less pollution and encouraging new business avenues along with saving precious time and many more advantages to be seen in near future.

| File Description                            | Documents   |
|---|---|
| Best practices in the Institutional website | <a href="https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=10">https://www.hindimahavidyalaya.ac.in/NAAC/Index?MainMenuId=10</a> |
| Any other relevant information              | Nil   |

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

#### Institutional Distinctiveness

Hindi Mahavidyalaya is one of the renowned educational institutions in India that provides quality education to the student's community since 1961. The institution is imparting high quality, innovative and industry integrated skill-based education in the emerging areas of arts, science, technology, commerce, management and vocational programmes.

It is the only institution in whole of south India which provides UG & PG Programmes in Hindi Medium, Hindi being our

national language, many Hindi speaking people are provided basic educations helping them rise to higher levels. In this way it is helping in building up national integration and fulfilling the NEP 2020 aspirations also.

The students are encouraged to organize and participate various state and central government competitions with the help of organizations like HINDI PRAHAR SABHA. The students are members in various committees of the college and help in managing their problems.

The Hindi medium students from poor background who are needy and good at academics are helped out with scholarships by various organizations apart from state government scholarships.

Students are made to realise our culture and constitutional rights by conducting quiz porgramme related to the constitution of India, voters day celebration, patriotic cultural programmes, etc.

| File Description                              | Documents   |
|---|---|
| Appropriate link in the institutional website | <a href="https://www.hindimahavidyalaya.ac.in/Images/uploads/Institutional%20Distinctiveness%20(4).pdf">https://www.hindimahavidyalaya.ac.in/Images/uploads/Institutional%20Distinctiveness%20(4).pdf</a> |
| Any other relevant information                | No File Uploaded  |

### 7.3.2 - Plan of action for the next academic year

To implement NEP 2020.

To implement NAAC Peer team recommendations to improve and upgrade the institution from Student centric to learner Centric.

To strengthen the Translation centre to take up Hindi translation work and introduce various Hindi Translation courses.

To introduce communication skills development courses and CBT based training.

To develop Soft skills.

To upgrade College ERP software modules to facilitate Online

procedures.

To inculcate Practical oriented certificate programme, internships, On job training activities to provide hands on experience to students.

To Establish Linkages with career Guidance and recruiting companies to strengthen the placements.

To strengthen the alumini linkage to provide Financial help and Academic support.